

12 July 2018 at 10.30 am

Council Chamber, Argyle Road, Sevenoaks
Despatched: 27.06.18



Licensing Hearing

Membership (Sub Group B):

Cllrs. Parkin* (Substitute), Pett and Raikes

(Each Licensing Sub-Committee will contain three Members of the Licensing Committee. Any member of the Licensing Committee may act as a substitute on any of the Licensing Sub-Committees.)

IMPORTANT INFORMATION

If an interested party (e.g. a parish or town council) has not made a "relevant representation" (section 18(6) and (7) of the Licensing Act 2003), it will not receive a notice of the hearing (Reg. 6(1) Hearings Regulations). The interested party will not, therefore be "a party to the hearing" (Reg. 2 Hearings Regulations). There will therefore be no right to address the hearing (Reg. 16 Hearings Regulations). The above also applies to a Member i.e. if s/he does not make a "relevant representation" s/he will not be a "party to the hearing" and has no right to address the hearing unless appointed by "a party to the hearing" to assist or represent that party.

Would you please note that all the reports/information listed on this agenda are available from Democratic Services on request (01732 227000). Alternatively you can make an appointment to view the information at the District Council Offices by contacting the Licensing Partnership Manager on 01732 227000.

Agenda

There are no fire drills planned. If the fire alarm is activated, which is a continuous siren with a flashing red light, please leave the building immediately, following the fire exit signs.

	Pages	Contact
Apologies for Absence		
1. Appointment of Chairman		
2. Declarations of interest		
3. Report to Licensing Sub-Committee following receipt of a representation in relation to an application for a Premise Licence from Phizzwizards Limited for a Time Limited Premises Licence under The Licensing Act 2003 - 18/01654/LAPRE. (Cowden and Hever)	(Pages 1 - 126)	

If you wish to obtain further factual information on any of the agenda items listed above, please contact the named officer prior to the day of the meeting.

Should you need this agenda or any of the reports in a different format, or have any other queries concerning this agenda or the meeting please contact Democratic Services on 01732 227000 or democratic.services@sevenoaks.gov.uk.

1. Procedure at Sub-Committees of the Licensing Committee (established in accordance with Section 9 of the Licensing Act 2003)
 - 1.1 In accordance with Section 9(1) of the Licensing Act 2003, the Licensing Committee has resolved to establish Sub-Committees, each consisting of three members of the Committee.
 - 1.2 The Sub-Committees have delegated authority to determine those functions that are reserved for decision by the Sub-Committees in accordance with Appendix B of the Council's Statement of Licensing Policy dated 7 January 2011.
 - 1.3 Hearings shall be conducted in accordance with this Procedure Note and The Licensing Act 2003 (Hearings) Regulations 2005 subject to the right of the Sub-Committee to vary that procedure at their absolute discretion if considered in the public interest.
 - 1.4 The quorum for a Sub-Committee shall be two members.
 - 1.5 At the commencement of each hearing the Sub-Committee shall elect one of its members as Chairman.
 - 1.6 The order of business at hearings shall be:
 - (a) Election of Chairman.
 - (b) Declarations of interests.
 - (c) Chairman explains the procedure to be followed at the hearing, including the setting of equal time limits for all parties and the granting of adjournments.
 - (d) Chairman ascertains who is assisting or representing the parties.
 - (e) Applicant (or his/her representative) addresses the Sub-Committee.
 - (f) Applicant questioned by members. At the discretion of the Sub-Committee other parties may be permitted to question the applicant.
 - (g) Persons who have made representations in respect of the application (or their representative) address the Sub-Committee. No issues other than those relevant to their representations may be raised.
 - (h) Members question each party at the conclusion of their address. At the discretion of the Sub-Committee, the applicant may be permitted to question other parties.
 - (i) Sub-Committee may offer the parties a short adjournment to discuss in the absence of the Sub-Committee whether a solution acceptable to all the parties can be put to the Sub-Committee.
 - (j) Applicant (or his/her representative) makes closing address.

(k) Sub-Committee may grant a short adjournment. The parties may not speak to members regarding the application during adjournments.

(l) The Sub-Committee considers the application and motions put to accept or reject the application in the terms requested or to grant the application subject to specified conditions. Reasons are to be given for motions.

(m) The parties will be informed of the decision at the hearing or thereafter in accordance with Regulation 26 of the 2005 Regulation.

REPORT TO LICENSING SUB-COMMITTEE FOLLOWING RECEIPT OF A REPRESENTATION IN RELATION TO AN APPLICATION FOR A PREMISES LICENCE FROM PHIZZWIZARDS LIMITED FOR A TIME LIMITED PREMISES LICENCE UNDER THE LICENSING ACT 2003 - 18/01654/LAPRE.

Licensing Sub-Committee - 12 July 2018

Report of Chief Officer Environmental & Operational Services -
Richard Wilson

Status For Decision

Key Decision No

Executive Summary:

This report provides members with information relating to a time limited Premises Licence application under The Licensing Act 2003 in respect of Neverworld, Wilderness Farm, Wilderness Lane, Hever, Kent. TN8 7LP.

The proposed time-limited Premises Licence is to cover the licensable activities associated with this music festival which has a maximum capacity of 4999 persons from 2nd August 2018 to 5th August 2018.

The operating hours proposed for the event commence on Thursday 2nd August at 12:00pm and cease on Sunday 5th August at 12:00pm with regulated entertainment being provided on a 24 hours basis and sales of alcohol until 02:00am each night.

The last time-limited Premises Licence in 2017 lead to complaints from nearby residents in respects to noise nuisance. Representations have been received from 7 local residents, Environmental Protection, Kent Police, Parish Council(s) and a representation made by the Head of the Licensing Partnership.

Contact Officer Michael Moss, Ext. 7364

Recommendation to Licensing Sub Committee:

Options available to members are:

- a) To grant the Application in full on the terms and conditions contained within the operating schedule along with relevant mandatory conditions
 - b) To grant the application, modified to such an extent as considered appropriate in order to satisfy any relevant representations so as to adequately promote the licensing objectives
 - c) To exclude from the scope of the licence any of the licensable activities
-

- d) To refuse to specify a person in the licence as the premises supervisor
 - e) To refuse the application in its entirety.
-

Reason for recommendation: Each application must be considered on its individual merits and in relation to the licensing objectives under the Licensing Act 2003. Members are asked to consider the options above in light of the individual circumstances of this application and representations and testimony received at hearing.

Introduction

- 1 The procedure for Hearings of Sub-Committees of the Licensing Committee established in accordance with Section 9 of the Licensing Act 2003 is attached to the agenda.
- 2 On 16th May 2018 a new time-limited premises licence application was made by Phizzwizards Ltd Room 204 Shakespeare Business Centre, 245a Coldharbour Lane, Brixton, London SW9 8RR. A copy of the time limited application is attached as **Appendix 1**.
- 3 The application was validated on 16th May 2018 and the consultation end date was 14th June 2018.
- 4 A holder of a Premises Licence, when offering any licensable activity, must ensure they promote the licensing objectives at all times. The Operating Schedule of the application which is contained in a separate document attached as **Appendix 2** contains details of the control measures that the applicant will have in place in order to promote the licensing objectives.
- 5 The premises application is proposed to permit the Neverworld Festival 2018 within Hever camping fields which is a woodland area totalling approximately 43 hectares. The site location and layout plans are attached as **Appendix 3**.
- 6 The proposed operating times of each zone is attached as **Appendix 4**.

Background Information

- 7 Under the name Leefest (Neverland), similar events have been held on the same site on 28-31 July 2016 and 10-13 August 2017, each under a time-limited Premises Licence. The events provided similar activities to those applied under this application.
- 8 This event is an adaption of the previous year's Leefest (Neverland) which was held outdoors on the same site (Wilderness Farm). This year the event has been rebranded under the name 'Neverworld' and is proposed to commence on 2nd August 2018 and end 5th August 2018.

- 9 Setup time will start up to two days before the event and the site clean-up was agreed (at a Public Consultation Meeting at Markbeech Village Hall on 6th June 2018), to take no more than seven days after the event.

Statement of Intention

- 10 Neverworld has evolved over the last 10 years from Leefest. The aim is to bring people together by providing a small scale, family friendly music and arts festival to celebrate life and be inspired by the arts by supporting emerging artists, engaging communities while allowing people to enjoy the outdoors as part of the great British festival experience.
- 11 The website promoting Neverworld by Leefest says it is “a spectacular immersive kingdom of music, party and wonder” it goes on to say “With 11 stages and 24 hours of music and partying” and gives a statement from Annie Mac which reads “A mini Glastonbury”.
- 12 Attendees have been informed under the terms and conditions the promoter reserves the right to make changes to the advertised line-up, artists, performers, attractions and activities at any time without notification.
- 13 The event programme consists of a wide range of art forms and activities including; live music, DJ’s, cabaret, communal campfire, cinema, comedy, craft makers and workshops, dance classes, games, sports, glitter wrestling, hot tubs, art installations, magic, paint fights, spoken word, street foods, theatre, debates and yoga.
- 14 This year is proposed to headline Bastille and Clean Bandit, both of which are high profile recognised artists.
- 15 **Bastille** is the winner of the 2014 Brit Award British Breakthrough Act, the 2017 NME Award for Best Album and 2018 NME Award for Best Collaboration. They were nominated as best British Group at the Brit Awards in 2017 and for the same category at the NME Awards in 2018.
- 16 **Clean Bandit** is the winner of the 2014 Urban Music Award, the 2015 Grammy Award for Best Dance Recording. They were nominated as best British Group at the Brit Awards in 2015, best British Single of the Year and best British Video in 2017 and best British Single of the Year in 2018.
- 17 The majority of attendees will be aged between 23 to 35.

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Event Overview

18 An overview of the event and the licensing activities being applied for are:

Date:	2 nd August - 5 th August 2018
Location:	Wilderness Farm (Hever TN8 7LP)
Premises Type:	Outdoor woodland area
Site capacity:	4999
Event Type:	Community festival with amplified music outdoor under controlled arenas
Audience Profile:	Over 18s
Proposed hours of operation:	Thursday 2 Aug: 12:00 - 23:59 Friday 3 rd Aug: 00:00 - 23:59 Saturday 4 th Aug: 00:00 - 23:59 Sunday 5 th Aug: 00:00 - 12:00

19 The application seeks a premises licence to permit the following activities:

Performance of Plays both indoors and outdoors

02 Aug 12:00 to 23:59
03 Aug 00:00 to 23:59
04 Aug 00:00 to 23:59
05 Aug 00:00 to 12:00

Exhibition of films both indoors and outdoors

02 Aug 12:00 to 23:59
03 Aug 00:00 to 23:59
04 Aug 00:00 to 23:59
05 Aug 00:00 to 12:00

Boxing and wrestling both indoors and outdoors

02 Aug 12:00 to 23:59
03 Aug 00:00 to 23:59
04 Aug 00:00 to 23:59
05 Aug 00:00 to 12:00

Performance of live music both indoors and outdoors

02 Aug 17:00 to 02:00

03 Aug 10:00 to 02:00

04 Aug 10:00 to 02:00

Playing of recorded music both indoors and outdoors

02 Aug 17:00 to 02:00

03 Aug 10:00 to 02:00

04 Aug 10:00 to 02:00

Performance of dance both indoors and outdoors

02 Aug 17:00 to 02:00

03 Aug 10:00 to 02:00

04 Aug 10:00 to 02:00

Late night refreshment both indoors and outdoors

02 Aug 23:00 to 23:59

03 Aug 00:00 to 05:00

03 Aug 23:00 to 23:59

04 Aug 23:00 to 23:59

04 Aug 00:00 to 05:00

Sale of alcohol for consumption on the premises only

02 Aug 12:00 to 02:00

03 Aug 10:00 to 02:00

04 Aug 10:00 to 02:00

- 20 The films shown will be classified with age limits by the British Board of Film Classification. There will be some mildly explicit sexual content in the cabaret shows. The organiser has stated their intention for these to take place in closed marquees in which children will not be admitted.
- 21 On page 6 of the application form the applicant has ticked box (h) for any regulated entertainment of a similar description to live music, recorded music or performance of dance. The activities proposed and discussed fall within the licensable activities proposed and any other entertainment would be deemed as a street performance.
- 22 Members are reminded that they may only have regard to promotion and upholding of the licensing objectives in relation to the licensable activities under the Licensing Act 2003 in determining this application. It is however an offence to undertake any licensable activity other than in accordance with a licence or other authorisation under the 2003 Act.

Prevention of Crime & Disorder

- 23 As part of the Operating Schedule the applicant has identified three areas of concern; these include **Drugs, Violence and Egress Dispersion**.

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- 24 Within the Management Plan the applicant states “Police presence at the event is always welcomed, though we feel that it is not necessarily required considering the private security arrangements we will have in place. Kent Police has not made any recommendation for officer to be on site at the event.
- 25 The organisers will be operating amnesty bins at the entrance to the event and to the arena. The festival operates a zero tolerance policy and persons found with drugs will have them confiscated, the individual detained and the Police informed. In addition Welfare Councillors will be onsite to offer information on the dangers of drugs.
- 26 While violence is not expected from the profile of those attending, measures will be in place to prevent and/ or deal with incidents effectively. A licensed security team will be available for immediate deployment on or off the site when necessary.
- 27 The security team will also carry out a post event crowd dispersal plan to minimise any disorder or potential public nuisance.

Door Supervisors, Stewards & Marshalls

- 28 SIA licensed security will be used in any position where searching, refusal of entry, patrolling or intervention may be required.
- 29 Stewards and volunteers will be used to assist with general information, the team will not replace or replicate the provisions of the SIA licensed security team; stewards and volunteers will be trained before the event commencement.

Age Verification Policy

- 30 Any attendee that is 16 or under must be accompanied by a responsible guardian over the age of 21, any attendees who are 17 years of age will be permitted to attend on their own but must wear an under 18s wristband which has the contact details of their parent/ guardian.
- 31 Coloured wristbands will be issued to identify individuals, such as those who are under the age of 18.

Public Safety

Capacity limitations and gate management

- 32 The event capacity will be capped at a maximum of 4999 people.

- 33 A ticket scanning system will be in operation to give accurate measure of the amount of public inside the event at any given time.

Risk Assessment & method statements

- 34 An Event Management Plan detailing the steps taken in case of an emergency is attached as **Appendix 5**
- 35 Prior health & safety checks, risk assessment & method statements will be carried out on temporary structures, sound & light, electrical, vehicle access, emergency exits etc.... to ensure public safety over all aspects.

Barriers & Fencing

- 36 Anti-climb heras fencing will be used to enclose the site erected in line with the site map. Suitable safety barriers will be used in front of stages and to cordon off non-public areas, such as around generators, trip hazards and to form lane queues.
- 37 Walkways will be marked by stakes and rope and be lit using festoon lighting powered by generators.

Medical provisions & emergency vehicles

- 38 The applicant has stated 'a number' of vehicle routes will be created and kept clear to provide the best possible access to emergency vehicles in the event of an emergency.
- 39 The provision of first aid during the event will be provided by 'Event Fire & Medical Solutions'. They will be the first responders in any medical emergency and will be responsible for telephoning the emergency services if it is required.
- 40 A 50m diameter exclusion zone, east of the site has been reserved should the air ambulance be required to attend.

Prevention of Public Nuisance

Sound and Noise Management

- 41 Chris Beale from SPL Track Environmental has produced a Noise Management Plan (v2) on 17th May 2018; attached as **Appendix 6**
- 42 The plan breaks down the management structure of the noise monitoring team and how communications will be undertaken to ensure a direct and, where possible, immediate response.

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- 43 The noise management plan was considered by Environmental Protection during the consultation period and in their objection they state “I do not consider that the application and supporting documentation provides sufficient reassurance that the licensing objective ‘ The Prevention of Public Nuisance ‘ will be met.

Consultation

- 44 The regulations to the Licensing Act 2003 outline the requirements for the advertising of applications. These require the applicant to advertise the application:
- a. For a period of no less than 28 consecutive days starting on the day after the day on which the application was given to the relevant licensing authority to display a white notice prominently at or on the premises to which the application relates where it can be conveniently read from the exterior of the premises. It was noted that the notice was displayed upon the premises for the 28 day consultation period which ended 14th June 2018.

The public notice was displayed along the boundary line of Wilderness Farm and inspected by the Licensing Officer on 23rd May 2018 and again on 8th June 2018.
 - b. By publishing a notice in a local newspaper on at least one occasion within 10 working days of submitting the application.
- 45 Regulations also require that the applicant give a copy of the application to each responsible authority on the same day as the day upon which it is given to the licensing authority. As the application was electronic, the requirement to serve the application was met by the licensing authority.
- 46 There are no other statutory requirements for advertising of any application, however, details of all applications received along with the time limit for receipt of representations is posted on the Council website via the weekly premises tracker and the public and councillors have public access.

Representations received from statutory consultees:

Kent Fire & Rescue Service	NO COMMENTS RECEIVED
Trading Standards	NO COMMENTS RECEIVED
Social Service	NO COMMENTS RECEIVED

Environmental Health and Safety	NO COMMENTS RECEIVED
Public Health Department	NO COMMENTS RECEIVED
Environmental Protection	REPRESENTATION MADE
Development Control	NO COMMENTS RECEIVED
Kent Police	REPRESENTATION MADE

- 47 **Environmental Protection** commented “I have concerns that the nature and extent of the proposed event will result in undue noise disturbances (from regulated entertainment) at nearby neighbouring properties... given to the extremely quiet nature of the area around the event venue and the night time music levels proposed by the applicant... (it) will mean that noise from the event is audible and potentially disturbing throughout the night.” The full representation is attached as **Appendix 7**.
- 48 **Kent Police** commented “While the operating schedule covers the majority of what would be anticipated to show adequate control and management of the premises Kent Police has identified areas which could be improved.
- 49 It should be noted at this time that the Police Licensing Officer has had sight of an Event Management Plan but not Security/Crowd Management Plan or Traffic Management Plan to aid with the assessment of the risk of this event.”. Conditions were presented to and agreed by the applicant; full details are attached under **Appendix 8**.

Representation received from the Parish Council(s):

- 50 The proposed site impact on residents served by two Parish Councils, that being **Hever Parish Council** and **Chiddingstone Parish Council**; both Parish Councils have made formal representation.
- 51 Chiddingstone Parish Council said they were content the festival could run safely and largely free from trouble but recognised there were significant breaches of the Db level and insufficient controls and enforcement at last years event. The applicant has agreed the following conditions, proposed by the Parish Council, may be imposed on the Premises Licence.
1. Bespoke technology to limit the base frequency.
 2. In the key hours 2am - 6am they should only operate one event stage so they can control it more easily.

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3. They should have an event control team that can monitor multiple sites and make adjustments much more rapidly.
 4. The event control management should be independent of event production and have authority over it so there are much clearer lines of control of noise and communication with the public.
 5. Dynamic response. A condition should be the ability to respond faster to changing situations. Noise propagation is considerably dependent on weather; wind strength and direction as well as humidity. Our ambient noise levels are also dependent on that because of where and when the aircraft fly. The event control team should have sufficient manpower that if a change occurs that changes the noise shadow from the sound check then they will be able to keep within limits.
- 52 Hever Parish Council said they have worked closely with all parties and invested significant time and effort on considering this application. Their primary concern is the risk of disturbance (noise, light pollution, traffic congestion and crime and disorder) but note the improvements in technology and logistics from the organisers this year.
- 53 Hever Parish Council and would encourage the Licensing Authority to set limits to minimise the noise breaches and disturbances that occurred last year and encourage the organisers to carefully consider security risk considering this years high profile acts.
- 54 The representations from the Parish Councils are exhibited as **Appendix 9**

Representations received from interested parties:

- 55 6 objections received from Local residents (**Appendix 10**) that have not been withdrawn.
- 56 One objection was received by email and despite a request from the Licensing Authority the address of the resident has not been provided.
- 57 Primarily the representation received concern noise pollution and public nuisance. It is important to note that whilst representations were received and accepted as valid by the Licensing Officer, not all representations are valid in their entirety and invalid aspects of each representation may not be considered.
- 58 Valid aspects to consider are those which directly relate to the licensing objectives and are not regulated by other means such as in other legislation for example traffic matters, parking, wildlife, disease, drugs and planning matters.
- 59 Any representations that are concerned with the noise that would accompany the setting up and dismantling of stages, marquees and other

equipment relating to the event cannot be taken into account as the premises licence can only be granted for the licensable activity and this does not extend to set up or clearing up before and after the event. Such matters are however covered under separate legislation e.g. Environmental Protection Act 1990, with regard to noise and as such it is not appropriate to condition any licence that may be granted in respects of peripheral works both before and after the event as there would be no power to enforce such a condition under any licensing legislation.

60 1 letter of support from Local Resident (**Appendix 11**)

Summary of representation received

61 “We are... deeply inconvenienced by all the background noises and thumping music.”

62 “Why is it necessary... for these events to be imposed on local residents who will have to endure summer evenings and nights of amplified noise nuisance... and the inevitable risk of theft and damage to property and other criminal activity.”

63 “Noise levels coming from the last... festival... were tally (sic) unacceptable... deep sounds and frequency coming from the bass were making our house and windows constantly vibrate. We could hear the music in our living room with the television on. To be forced to listen to music continually from 10:30am... to 02:00am... is not acceptable... crowd noise are not accurate and... not a true reflection of noise levels last year.”

64 “I... have found that previous levels of amplified music... to be very disruptive to the point where I have not been able to enjoy being in my home... request that any music... be non-amplified or very restricted.”

65 “Despite keeping his bedroom windows closed... my 3 year old... was woken on several occasions... the noise is clearly audible in the house and is loud enough to prevent sleep.”

66 “The noise levels sought... are dangerous to... those living in our... neighbourhood... I personally object to any amplified music... however, if SDC is considering approval... I would ask for the following...

a) I urge SDC to severely curtail the Neverworld Licence application for high Db volume on the grounds of public safety.

b) Limit the hours of music performance from 7pm to 11:30pm

c) Make it a condition of the Licence that Neverworld install a noise limiter.

... saying “Just phone us, we’ll fix the problem” is not a valid solution. In 2016, their complaints phone number was a recorded answer phone. In 2017, their complaints phone number connected with a young person who said

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“we’ll get to you soon...” SDC and Leefest claim “there were no complaints... in 2016. I disagree... in 2016 complaints were made by local residents... others made verbal objections to the... Parish Council and to... SDC Councillor... we learnt SDC only accepts written complaints and objection, not verbal ones.”

- 67 “I have attended the past two festivals and apart from a short time of heavy bass notes after midnight, have not suffered any discomfort... I attended the local meeting... and left totally reassured... that any problems... would not be repeated this year... I feel this festival could be a great asset to the community.”

Leefest 2016 and 2017 Summary

- 68 Without prejudice, the Officer would like to draw to Members’ attention to issues that they may wish to consider.
- 69 This event is now in its third year. The first year, then known as Leefest (Neverland) went reasonably well, despite a recent comment from a nearby resident, that the complaints procedure was not clearly defined.
- 70 At the Safety Advisory Group (SAG) meeting in April 2018, it was discussed that the second event (2017) was suggested to have gone wrong due to not having the chain of authority defined.
- 71 Adverse weather conditions prior to the commencement of the event, caused roads on site to become problematic, the organisers were quick to resolve this issue. Use of the country lanes caused a public nuisance, there were reports of cars parked on country lanes and a HGV carrying staging equipment forcing it’s way through single tracked roads, damaging trees and causing branches to fall to the road presenting themselves as a hazard to local drivers; there was also a report of a BT phone line being broken down.
- 72 Concerns with the security on site in 2017 were noted by various responsible authorities. On the Saturday evening a Sevenoaks District Council officer entered the site in a vehicle at 00:15am through a security point without being challenged; the officer made it to the Crew Bar behind the main stage until being challenged.
- 73 The organisers reported ‘some travellers’ who came to the event on the Saturday, who caused a few issues.
- 74 Kent Police felt that the searches being undertaken were 1 - 15 people. Under section 2.72 of the Event Management Plan a police presence should not be required, however PCSOs may undertake some compliance visits as they have in previous years.
- 75 Historically sound testing at the event has been difficult but in 2017 the sound test did not happen. The organisers claim to have spent more money

on noise engineers in 2017 but with numerous stages it was harder to get noise levels down. Vanguardia the company used in 2016 and 2017 were more assertive in the first year and there was significant issues with directional sound towards Truggers Lane with music be put behind the staging; which was the location of the crew bar which has since been moved to prevent similar issues this year.

- 76 Complaints were received by Environmental Protection in 2017, though no data was recorded on the Thursday evening but was on the Friday, Saturday and Sunday. On Friday 11th August 2017 the sound was within the reasonable level of 45dB until 01:00am but the organisers struggled to get sound levels reduced by 02:00am.
- 77 On Saturday 12th August 2017 noise levels continued at 45dB into the early hours and only became compliant after 03:00am. Bass levels were a particular problem.
- 78 At the SAG meeting in April 2018 the Environmental Protection representative said noise levels have not been set SDC and a discussion to resolve the issues from last year is required. Environmental Protection is looking for a phased reduction in sound throughout the night with better control monitoring.
- 79 The SAG advised the organisers to apply earlier than they had in 2017 and there was an expectation to adhere to Neverworld's Event Management Plan and policies. It was made clear that if there are areas that are being breached the Council would look to prosecute.

Licensing Representation

- 80 A representation has been made by the Head of the Licensing Partnership (Sharon Bamborough) on the basis that the application, as applied for, and the supporting documents provided fail to reassure that the activities would not have a negative impact on the licensing objective - **The prevention of public nuisance.**
- 81 The potential for nuisance varies according to the nature of the premises or event. The Authority will interpret nuisance in its widest sense, and takes it to include such issues as noise (from patrons and music, both inside and outside the premises), light, odour, litter, human waste (such as vomit and urine), fly-posting and anti-social behaviour.
- 82 The application is for a time-limited event but due to the history of noise problems from this site when used for festivals, the hours applied for are not suitable in such close proximity to residents. Should the licensing sub-committee be minded to grant the application we would ask that the applicant address the concerns raised by drastically reducing the hours applied for or that the Sub-Committee grant reduced hours than those sought.

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83 The full representation is attached as **Appendix 12**.

Conditions to be imposed on the Premises Licence

84 **Mandatory conditions** - the following conditions will be added to the premises licence when it is issued.

1. The supply of alcohol

- Where a premises licence authorises the supply of alcohol, the licence must include the following conditions:-

No supply of alcohol may be made under the premises licence -

(a) at a time where there is no designated premises supervisor in respect of the premises licence, or

(b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.

- Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

2. Mandatory conditions in force from 28 May 2014

1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

2. For the purposes of the condition set out in paragraph 1-

(a) "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979

(b) "permitted price" is the price found by applying the formula— $P = D + (D \times V)$

where -

(i) P is the permitted price,

(ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and

(iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;

(c) "relevant person" means, in relation to premises in respect of which there is in force a premises licence -

(i) the holder of the premises licence,

(ii) the designated premises supervisor (if any) in respect of such a licence, or

(iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;

(d) "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and

(e) "value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.

3. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

4.

(1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.

(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

3. Mandatory Conditions in force from 01 October 2014

1.

(1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—

(a) games or other activities which require or encourage, or are designed to require or encourage, individuals to—

(i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or

(ii) drink as much alcohol as possible (whether within a time limit or otherwise);

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- (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
 - (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
 - (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).
2. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
- 3.
- (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
 - (2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
 - (3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—
 - (a) a holographic mark, or
 - (b) an ultraviolet feature.
4. The responsible person must ensure that—
- (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—
 - (i) beer or cider: ½ pint;
 - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and

- (iii) still wine in a glass: 125 ml;
- (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
- (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available."

Door supervision

Any premises which includes a condition that door supervisors must be at the premises to carry out a security activity, shall ensure that each such person is licensed to conduct such activities by the Security Industry Authority.

Operating Schedule conditions

- 85 The following conditions have been offered as part of the operating schedule, though the specific wording used may wish to be reviewed and agreed at the hearing.
- (1) Any plays or wrestling performances provided will be non-amplified and not require the use of any large PA amplification.
 - (2) Posters will be displayed at the main exit asking attendees to leave quietly, stewards will amplify this message verbally.
 - (3) All effects lighting will be contained by the marquees and surroundings trees. Security and site lighting will be positioned to prevent any light spillage into residential windows.
 - (4) Amnesty bins will be provided at the entrances to the campsite and the entrance to the arena.
 - (5) All guest will be search on entry.
 - (6) Under 18s will wear brightly coloured 'Under 18s' wristband with the telephone number of their elected guardian.
 - (7) Any venue featuring entertainment or material that may be considered explicit or adult will have age restricted entry and will be inside opaque tented venues to prevent access or viewing by children.

The following conditions have been agreed with Chiddingstone Parish Council:

- (1) Bespoke technology to limit the base frequency.
- (2) In the key hours 2am - 6am they should only operate one event stage so they can control it more easily.

Agenda Item 3

- (3) They should have an event control team that can monitor multiple sites and make adjustments much more rapidly.
- (4) The event control management should be independent of event production and have authority over it so there are much clearer lines of control of noise and communication with the public.
- (5) Dynamic response. A condition should be the ability to respond faster to changing situations. Noise propagation is considerably dependent on weather; wind strength and direction as well as humidity. Our ambient noise levels are also dependent on that because of where and when the aircraft fly. The event control team should have sufficient manpower that if a change occurs that changes the noise shadow from the sound check then they will be able to keep within limits.

The following conditions have been agreed with Kent Police:

- 86 Kent Police sought agreement from the applicant for the attachment of the following conditions to any Premises Licence granted, in order to assist with control and management of the event taking place.
- (1) Challenge 25 will be in operation at the entrance to the event area and at all places where the sale of alcohol is permitted.
 - (2) Signage will be clearly displayed at all places where the sale of alcohol is permitted advising customers that Challenge 25 is in operation.
 - (3) SIA licensed security will be used in any positions where searching, refusal of entry, patrolling or intervention may be required and at the sites of all licensable activities.
 - (4) Stewards and volunteers will be used to assist with general information and monitoring of activity around the site; this team will not replace or replicate the provisions of the SIA licensed security team.
 5. All security staff, stewards and volunteers will be suitably briefed in their duties prior to the admission of the public to the site and before entertainment provision starts on each event day. This briefing should include, but is not limited to, communications, emergency procedures and welfare.
 6. It shall be a condition of entry that each attendee will be searched upon entry to the event site. All searching will be carried out by suitably accredited staff and any prohibited items will be retained securely by staff.

7. Amnesty bins provided by the organiser at point of entry to the event area, these must be adequately secured and emptied by suitable staff. Any items removed from these bins should be securely stored and dealt with in an appropriate manner.
8. All security staff, stewards and volunteers will wear clothing which makes them easily identifiable to members of the public.
9. All staff are required to wear the correct Personal protective equipment (PPE) for the activities they are undertaking at all times. All PPE must be in a clean and useable state.
10. Key staff shall be issued with a radio; this includes key staff at the site of each licensable activity and the security team
11. All staff shall be provided a contact sheet prior to the event stating the frequencies each team will be using on the radio and a list of mobile numbers in the event of radio failure.
12. Public car parking will be managed through experienced traffic management staff that shall be fully visible and identifiable during the duration of the event.
13. Posters will be displayed at all exits requesting attendees leave quietly, this message will be reinforced by stewards and volunteers as necessary.
14. A direct telephone line must be made available in order to receive any complaints from members of the public. The line must be manned for the duration of the event with details provided to the public of event hours. The complaint contact number must be provided to the public at least 5 days prior to the event.
15. A log book will be maintained detailing any incidents and accidents occurring on or within close proximity of the site or any complaints received by any means in relation to the event from any person, responsible authority or staff. Any such record must be signed and dated by the person making the entry and must be produced to an authorised officer of the local authority or to a police officer on reasonable request.
16. No unaccompanied children will be permitted on the event site at any time.
17. If a tent is provided that contains adult content signs will be placed at the entrance to the tent advising that persons under the age of 18 are not permitted. During times that the tent contains adult content security staff will be positioned at the entrance to the tent to prevent access by anyone under the age of 18.

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Key Implications

Financial

None directly arising from this report.

Legal Implications and Risk Assessment Statement

The Hearing is regulated by the Licensing Act 2003 (Hearings) Regulations 2005.

The decision is to be made with regard to the Licensing Act 2003, Secretary of State's Amended Guidance issued under Section 182 of the Act and the Council's Statement of Licensing Policy under the Licensing Act 2003. Where the decision departs from the Policy or Guidance the departure must be directed at the Licensing Objectives and such departure must be supported by clear and cogent reasons

Equality Assessment

The decisions recommended through this paper have a remote or low relevance to the substance of the Equality Act. There is no perceived impact on end users.

Conclusion

- 79 Under the Licensing Act 2003 in England and Wales the determination of an application for a premises licence where representations have been made can be made by a sub-committee as arranged by the licensing committee (section 10(4)(a))
- 80 The decision is to be made with regard to the Licensing Act 2003, Secretary of State's Amended Guidance issued under Section 182 of the Act and the Council's Statement of Licensing Policy under the Licensing Act 2003. Where the decision departs from the Policy or Guidance the departure must be directed at the Licensing Objectives and such departure must be supported by clear and cogent reasons
- 81 Members are to make any decision they deem reasonable and proportionate given the reference to the requirements of the Act, revised guidance, Council's Statement of Licensing Policy and representations and testimony at hearing.
- 82 At a hearing the Licensing Authority may decide:
1. To grant the application in full on the terms and conditions contained in the operating schedule along with relevant mandatory conditions.
 2. To grant the application, modified to such an extent as considered appropriate in order to satisfy any relevant representations so as to adequately promote the licensing objectives

3. To exclude from the scope of the licence any of the licensable activities
4. Refuse to specify a person in the licence as the premises supervisor
5. To refuse the application in its entirety

83 All decision of the Licensing Authority and any conditions imposed must be appropriate for the promotion of the licensing objectives.

Appendices

Appendix 1 - Application Form

Appendix 2 - Operating Schedule

Appendix 3 - Plan(s)

Appendix 4 - Time Zones (Event Plan)

Appendix 5 - Management Plan

Appendix 6 - Noise Management Plan

Appendix 7 - Environmental Protection Representation

Appendix 8 - Kent Police Representation

Appendix 9 - Parish Council(s) comments

Appendix 10 - Representations from residents

Appendix 11 - Support for resident

Appendix 12 - Licensing Authority Representation

Background Papers

[The Licensing Act 2003](#)

[Sevenoaks District Council Statement of Licensing Policy](#)

[Amended Guidance under Section 182 of the Licensing Act 2003](#)

Richard Wilson

Chief Officer for Environmental & Operational Services

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Licensing Authority: *The Licensing Partnership*

Appendix 1

Licensing Partnership
 P.O. Box 182
 Sevenoaks
 Kent TN13 1GP

Ref:

Application for a Premises Licence under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes found at bottom of Page 4 of this form.
 Use the blank page at the end of the form to provide further details if necessary.
 When it is complete you can submit the form directly to us - click on the Submit Form button.
 You may wish to print and keep a copy of the completed form for your records.
 For help information about filling in this type of electronic form, click on the help information button.

I / We **Phizzwizards Ltd** apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 - Premises Details

Postal address of premises or, if none, ordnance survey map reference or description

Post town

Post code

Telephone number of premises (if any)

Non-domestic rateable value of premises

If the premises is under construction please check here If the premises hasn't been assigned a rateable value yet, please check here

Part 2 - Applicant Details

Please state whether you are applying for a premises licence as

Please make selection with an "x"

- a) An individual or individuals* please complete section (A)
- b) a person other than an individual*
 - i as a limited company please complete section (B)
 - ii. as a partnership please complete section (B)
 - iii. as an unincorporated association or please complete section (B)
 - iv. other (for example a statutory corporation) please complete section (B)
- c) A recognised club please complete section (B)
- d) a charity please complete section (B)

- e) the proprietor of an educational establishment please complete section (B)
- f) a health service body please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital please complete section (B)
- h) the chief officer of police of a police force in England and Wales please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm:

Please make selection with an "x"

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
- I am making the application pursuant to a:
 - statutory function or
 - a function discharged by virtue of Her Majesty's prerogative

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

You do not have to answer the questions in this section.

Title

Surname

First names

Are you 18 years or older?

- Yes
 No

Date of Birth

Nationality

Current postal address if different from premises address

Post Town

Postcode

Daytime contact telephone number

Email address (optional)

SECOND INDIVIDUAL APPLICANT (IF APPLICABLE)

Title

Surname

First names

Date of Birth
(you must be 18
years old or over)

Nationality

Current postal
address
if different from
premises address

Postcode

Post Town

Daytime contact telephone number

Email address
(optional)

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In case of a partnership or other joint nature (other than a body corporate), please give the name and address of each party concerned.

Name

Lee Denny

Address

Room 204
Shakespeare Business Centre
245A Coldharbour Lane
Brixton
London
SW9 8RR

Registered number (where applicable)

09958357

Description of applicant (for example,
partnership, company, unincorporated
association etc.)

Ltd Company

Telephone number (if any)

07958 718 961

E-mail address (optional)

Office@neverworld.co.uk

Part 3 - Operating Schedule

When do you want the premises licence to start?

02/08/2018

If you wish the licence to be valid only for a limited period, when do you want it to end?

05/08/2018

If 5,000 or more people attend the premises at any one time, please state the number expected to attend

General description of premises (please read guidance note 1)

The event is a small-scale, family friendly music and arts festival with a focus on supporting emerging artists, engaging communities in the arts, and allowing people to enjoy the outdoors as part of the great British festival experience.

LeeFest was renowned as the starting point for many of the UK's most important current artists and has received support from Arts Council England for its work in developing artists and engaging communities. NeverWorld will build on the work already done for Leefest and continue to promote upcoming artists and develop strong links with local communities.

The event programme consists of a wide range of art forms and activities including; live music, DJs, cabaret, communal campfire, cinema, circus, comedy, craft markets, craft workshops, dance classes, games, sports, glitter wrestling, hot tubs, art installations, kids area, local ales, magic, paint fights, spoken word, street food, talks, debates, theatre, therapies, wide games and yoga.

Camping facilities will be provided for attendees and we expect the majority of participants to stay onsite for the duration of the event. Weekend tickets are priced between £90 and £130. Day Tickets will be available for local attendees free of charge or discounted depending on the proximity of their premises to the site.

What licensable activities do you intend to carry on from the premises?
 (Please see sections 1 and 14 of the Licensing Act 2003 and Schedule 1 and 2 to the Licensing Act 2003)

Please check all relevant boxes

Provision of regulated entertainment (please read guidance note 2)

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

Provision of late night refreshment (if ticking yes, fill in box L)

Supply of alcohol (if ticking yes, fill in box M)

In all cases complete boxes N, O and P

A

Plays Standard days and timings (please read guidance note 7)			Will the performance of a play take place indoors or outdoors or both - please make selection with an "x" (please read guidance note 3).	Indoors	
Day	Start	Finish		Outdoors	
				Both	X
Mon			Please give further details here (please read guidance note 4) The plays will be non amplified and in some cases impromptu strolling performances		
Tue					
Wed			State any seasonal variations for performing plays (please read guidance note 5)		
Thur	12:00	23:59			
Fri	00:00	23:59	Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat	00:00	23:59			
Sun	00:00	12:00			

B

Films Standard days and timings (please read guidance note 7)			Will the exhibition of films take place indoors or outdoors or both - please make selection with an "x" (please read guidance note 3).	Indoors	
Day	Start	Finish		Outdoors	
				Both	X
Mon			Please give further details here (please read guidance note 4) any film showing will be to very small audiences within tented venues. There are no large screen outdoor film performances planned.		
Tue					
Wed			State any seasonal variations for the exhibition of films (please read guidance note 5)		
Thur	12:00	24:00			
Fri	00:00	24:00	Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat	00:00	24:00			
Sun	00:00	12:00			

C

Indoor sporting events Standard days and timings (please read guidance note 7)			Please give further details (please read guidance note 4) State any seasonal variations for indoor sporting events (please read guidance note 5) Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 6)
Day	Start	Finish	
Mon			
Tue			
Wed			
Thur			
Fri			
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 7)			Will the boxing or wrestling entertainment take place indoors or outdoors or both - please make selection with an "x" (please read guidance note 3).	
Day	Start	Finish	Indoors	Outdoors
Mon				
Tue				
Wed				
Thur	12:00	23:59		X
Fri	00:00	23:59		
Sat	00:00	23:59		
Sun	00:00	12:00		

Please give further details here (please read guidance note 4)
Any wrestling will be as part of a street theatre type performance, for example Glitter Wrestling. This will not be an activity requiring large PA amplification.

State any seasonal variations for boxing or wrestling entertainment (please read guidance note 5)

Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list (please read guidance note 6)

E

Live music Standard days and timings (please read guidance note 7)			Will the performance of live music take place indoors or outdoors or both - please make selection with an "x" (please read guidance note 3).	Indoors	
Day	Start	Finish		Outdoors	
			Both		X
Mon			Please give further details here (please read guidance note 4) The main stage will close at 23.00 each day smaller indoor live (DJ) performances will all finish by 02.00 A short pyrotechnic show will take place just before 23.00 on the main stage on Saturday.		
Tue					
Wed			State any seasonal variations for performance of live music (please read guidance note 5)		
Thur	17:00	02:00			
Fri	10:00	02:00	Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat	10:00	02:00			
Sun					

F

Recorded music Standard days and timings (please read guidance note 7)			Will the playing of recorded music take place indoors or outdoors or both - please make selection with an "x" (please read guidance note 3).	Indoors	
Day	Start	Finish		Outdoors	
			Both		X
Mon			Please give further details here (please read guidance note 4)		
Tue					
Wed			State any seasonal variations for playing recorded music (please read guidance note 5)		
Thur	17:00	02:00			
Fri	10:00	02:00	Non standard timings. Where you intend to use the premises for the playing of recorded music entertainment at different times to those listed in the column on the left, please list (please read guidance note 6) One small venue (Rainbow Room) have recorded music until 06.00 each day, all other venues will close at 02.00		
Sat	10:00	02:00			
Sun					

G

Performance of dance Standard days and timings (please read guidance note 7)			Will the performance of dance take place indoors or outdoors or both - please make selection with an "x" (please read guidance note 3).	Indoors	
Day	Start	Finish		Outdoors	
Mon			Both		X
Tue			Please give further details here (please read guidance note 4)		
Wed			State any seasonal variations for the performance of dance (please read guidance note 5)		
Thur	17:00	02:00	Non standard timings. Where you intend to use the premises for the performance of dance entertainment at different times to those listed in the column on the left, please list (please read guidance note 6)		
Fri	10:00	02:00			
Sat	10:00	02:00			
Sun					

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	Will the entertainment take place indoors or outdoors or both - please make selection with an "x" (please read guidance note 3).	Indoors	
Mon				Outdoors	
Tue			Both		
Wed			Please give further details here (please read guidance note 4)		
Thur			State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g) (please read guidance note 5)		
Fri			Non standard timings. Where you intend to use the premises for entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat					
Sun					

K

Provision of facilities for entertainment of a similar description to that falling within J or K Standard days and timings (please read guidance note 7)			<u>Please give a description of the type of entertainment facility you will be providing</u>		
Day	Start	Finish	Will the entertainment facility be indoors or outdoors or both - please make selection with an "x" (please read guidance note 3).	Indoors	
				Outdoors	
Mon				Both	
Tue			<u>Please give further details here</u> (please read guidance note 4)		
Wed					
Thur			State any seasonal variations for the provision of facilities for entertainment of a similar description to that falling within J or K (please read guidance note 5)		
Fri					
Sat			Non standard timings. Where you intend to use the premises for provision of facilities for entertainment of a similar description to that falling within J or K at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sun					

L

Late night refreshment Standard days and timings (please read guidance note 7)			Will the provision of late night refreshment be indoors or outdoors or both - please make selection with an "x" (please read guidance note 3).		Indoors	
Day	Start	Finish		Outdoors		
				Both	X	
Mon			<u>Please give further details here</u> (please read guidance note 4)			
Tue						
Wed			State any seasonal variations for provision of late night refreshment (please read guidance note 5)			
Thur	23:00	05:00				
Fri	23:00	05:00	Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times to those listed in the column on the left, please list (please read guidance note 6)			
Sat	23:00	05:00				
Sun	23:00	05:00				

M

Supply of alcohol Standard days and timings (please read guidance note 7)			<u>Will the supply of alcohol be for consumption</u> <u>please make selection with an "x"</u> (please read guidance note 8).	On the premises	<input checked="" type="checkbox"/>
Day	Start	Finish		Off the premises	
Mon			Both		
Tue			<u>State any proposed seasonal variations for the supply of alcohol</u> (please read guidance note 5)		
Wed					
Thur	12:00	02:00			
Fri	10:00	02:00			
Sat	10:00	02:00	<u>Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</u> (please read guidance note 6) one small venue (Rainbow Room) will serve alcohol until 06.00 Thursday, Friday and Saturday		
Sun					

State the name and details of the individual whom you wish to specify on the licence as premises supervisor. (Please see declaration about the entitlement to work in the checklist at the end of the form):	
Title	mr
Surname	Denny
First Name(s)	Lee
Date of Birth	██████
Address	████████████████████
Postcode	BR3 3BJ
Personal Licence number (if known)	1000647LAPER
Issuing licensing authority (if known)	London Borough Of Bromley

Please print the 'Consent of individual to being specified as premises supervisor' form (shown on pages 19 and 20), and have the person specified above sign and confirm the details given.

N

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9)

O

Hours premises are open to the public
Standard days and timings
(please read guidance note 7)

Day	Start	Finish
Mon		
Tue		
Wed		
Thur	12:00	23:59
Fri	00:00	23:59
Sat	00:00	23:59
Sun	00:00	14:00

State any seasonal variation (please read guidance note 5)

Non standard timings. Where you intend to use the premises to be open to the public at different times to those listed in the column on the left, please list (please read guidance note 6)

P Describe the steps you intend to take to promote the four licensing objectives:

a) General - all four licensing objectives (b,c,d,e) (please read guidance note 10)

see attached document

b) The prevention of crime and disorder

see attached document

c) Public safety

see attached document

d) The prevention of public nuisance

see attached document

e) The protection of children from harm

see attached document

Please make selection with an "x"

I have enclosed the plan of the premises

I have enclosed the consent form completed by the individual I wish to be premises supervisor, if applicable

I understand that I must now advertise my application

I understand that if I do not comply with the above requirements my application will be rejected

[Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships.] I have included documents demonstrating my entitlement to work in the United Kingdom (please read note 15).

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

Part 5 - Declaration (please read guidance note 11)

Confirmation of applicant or applicant's solicitor or other duly authorised agent. (See guidance note 12) **If confirming on behalf of the applicant please state in what capacity.**

- [Applicable to all individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).
- The DPS named in this application form is entitled to work in the UK, (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15).

Confirmation

Name Date

Capacity

Please print the 'Consent of individual to being specified as premises supervisor form (shown on pages 19 and 20), and have the person specified above sign and confirm the details given.

For joint applications confirmation of 2nd applicant or 2nd applicant's solicitor or other authorised agent. (please read guidance note 13) **If confirming on behalf of the applicant please state in what capacity.**

Confirmation

Name Date

Capacity

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)

Name

Address

Post Town

Postcode

Telephone number (if any)

If you would prefer us to correspond with you by e-mail your e-mail address (optional)

Use this page if there is any other information that you think we should know about.
Information entered on this page will be sent to us, along with the data on the rest of the form when you use the "Submit" option.

Please see the documents included with this application

- Venue Opening and Closing Times
- Site Map
- Licensing Objectives support document
- Noise Management Plan
- DPS consent form

Notes for Guidance are available online

The Licensing Objectives

Statement Of Intentions

As organisers we intend to build on our success with other events, maximizing the positive benefits we offer to arts, culture and communities whilst minimising any disruption or disturbance.

To satisfy the four main licensing objectives we intend:

- To provide a safe, enjoyable, and successful event of leading standards.
- To provide a high standard of planning, organisation, and management.
- To listen and respond to the needs of local residents and communities.
- To work in partnership with Sevenoaks District Council, Police, Fire, and Ambulance services, and to involve the authorities in agreeing priorities and setting standards.

1. Prevention of Public Nuisance

We do not consider any areas to be particularly vulnerable to public nuisance surrounding the event, as the site is situated away from houses and towns.

1. Event Sound

The event will meet the guidelines of the Noise Council Code Of Practice on Environmental Noise Control at Concerts (1995). An event Noise Assessment & Noise Management Plan will be produced to ensure compliance with the guidance of the code.

2. Crowd Noise

Crowd noise is not expected to be a problem during the event as the nearest residential premises are more than 400m away and the main outdoor stages are finishing before 23:00.

Posters will be displayed at the main exit asking attendees to leave quietly, stewards will amplify this message verbally.

3. Publicity

In the past we have found that publicity is the best combat we have against public nuisance. A letter drop has been carried out to all immediate local residents we feel might be affected by the event, detailing the event timings and providing contact telephone numbers for the management team and production office that can be used to discuss concerns or report any disturbance.

4. Lights

All effects lighting will be contained by the marquees and surrounding trees. Security and site lighting will be positioned to prevent any light spillage into residential windows.

2. Prevention of Crime and Disorder

Agenda Item 3

1. Drugs

We operate a strict zero tolerance policy on drug use and possession. All guests to the event will be searched upon entry, any drugs found will be confiscated, the offending patron detained and the police informed. Locked amnesty bins will be provided at the entrance to the campsite and the entrance to the arena to encourage any attendees carrying drugs to hand them in. Welfare councillors will be onsite to offer information on the dangers of drugs and support to any drugs users.

The festival's strict zero tolerance policy on drugs is advertised on the festival's website in the FAQ and Terms and Conditions sections.

2. Violence

Violence of any sort is not expected from our guest profile and is very much frowned upon in the ethos of the event. However, measures will be in place to prevent and/or deal with any incidents effectively. All guests will be searched on entry, any weapons found will be confiscated and the police called. Violent persons will not be admitted to the site. A licensed security team will be available for easy deployment to any incident on or off site.

3. Egress Dispersion

The security team will carry out post event crowd dispersion. A dispersion plan will be available as part of the Crowd Management Plan.

3. Protection of Children from Harm

1. Alcohol

All attendees will be searched upon entry and asked for identification. Any contraband material will be confiscated. Contraband material includes alcohol if the person carrying it cannot prove they are over the age of 18.

It is a mandatory condition of entry that Under 18s wear a brightly coloured 'Under 18's' wristband with the telephone number of their elected guardian written on it to enable easy identification of children on-site.

Attendees will be asked for identification if attempting to buy alcohol from the bars on-site using the challenge 25 procedure.

Any under 18's who appear to be or are found to be intoxicated will be taken to the first aid point where they will be supervised, and their parents or guardians contacted. If no contacts can be found then they will be passed on to the police for further care.

2. Explicit Material

During the screening of films the cinema tent will be managed so as to adhere to the age restrictions for viewing content given by the titles BBFC classification.

Any venue featuring entertainment or material that may be considered explicit or adult will have age restricted entry and will be inside opaque tented venues to prevent access or viewing by children.

3. Age Restrictions For Entry

LeeFest is a family event and therefore open to anyone of any age. Children aged 16 and under must be accompanied by an adult aged 21+ years at all times during the festival. Parents will not be allowed to drop children off and leave them for the day- they must be paying guests at the event and remain with their children at all times. Those aged 17 and over may attend of their own accord but must wear an Under 18's wristband with the contact details of their parents or guardians. Children aged 12 and under can attend for free.

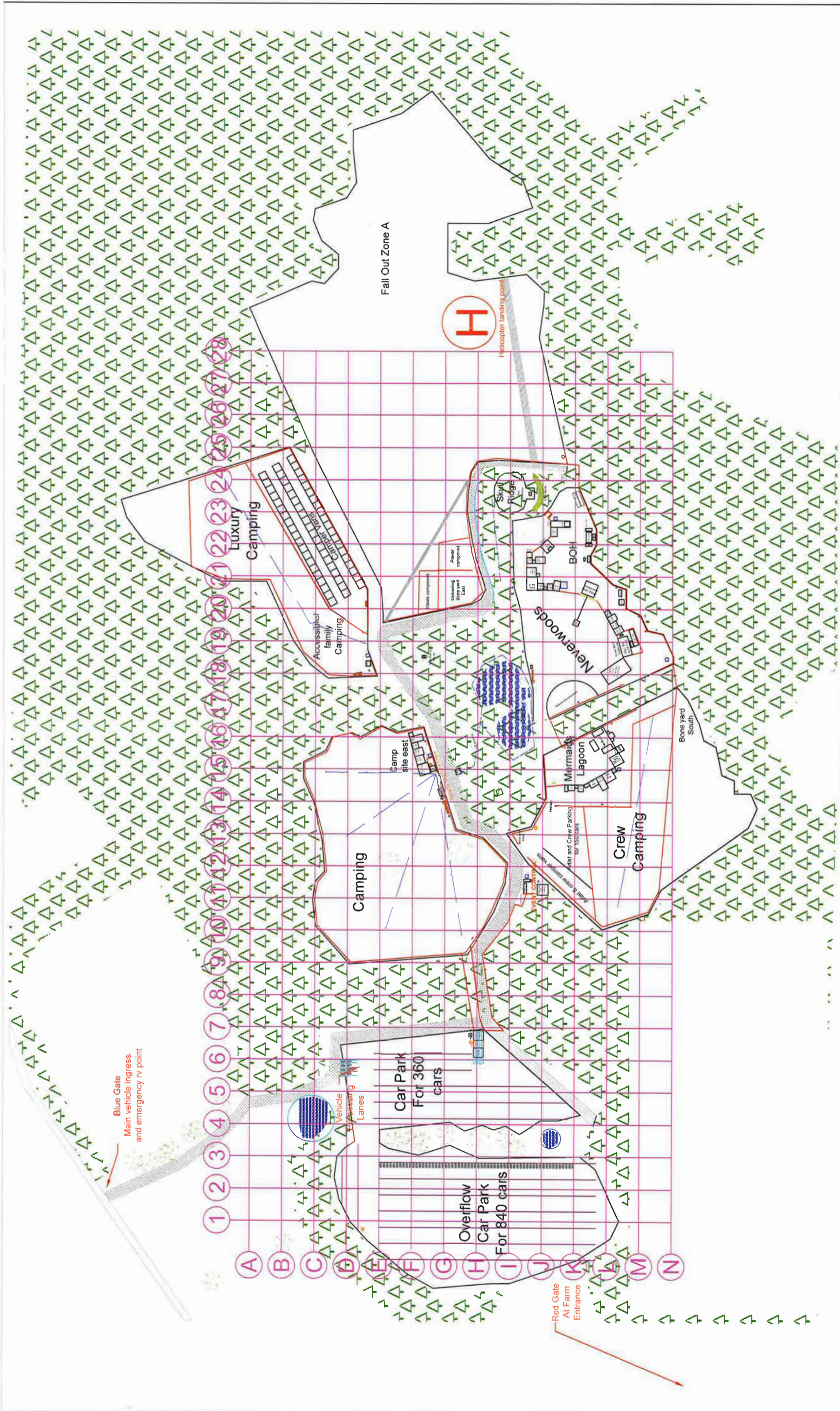
4. Protection from Aural Harm

Hearing defenders will be available for parents to borrow for a small refundable deposit from the Welfare tent onsite. Parents and guardians will be informed of this facility in advance of the event.

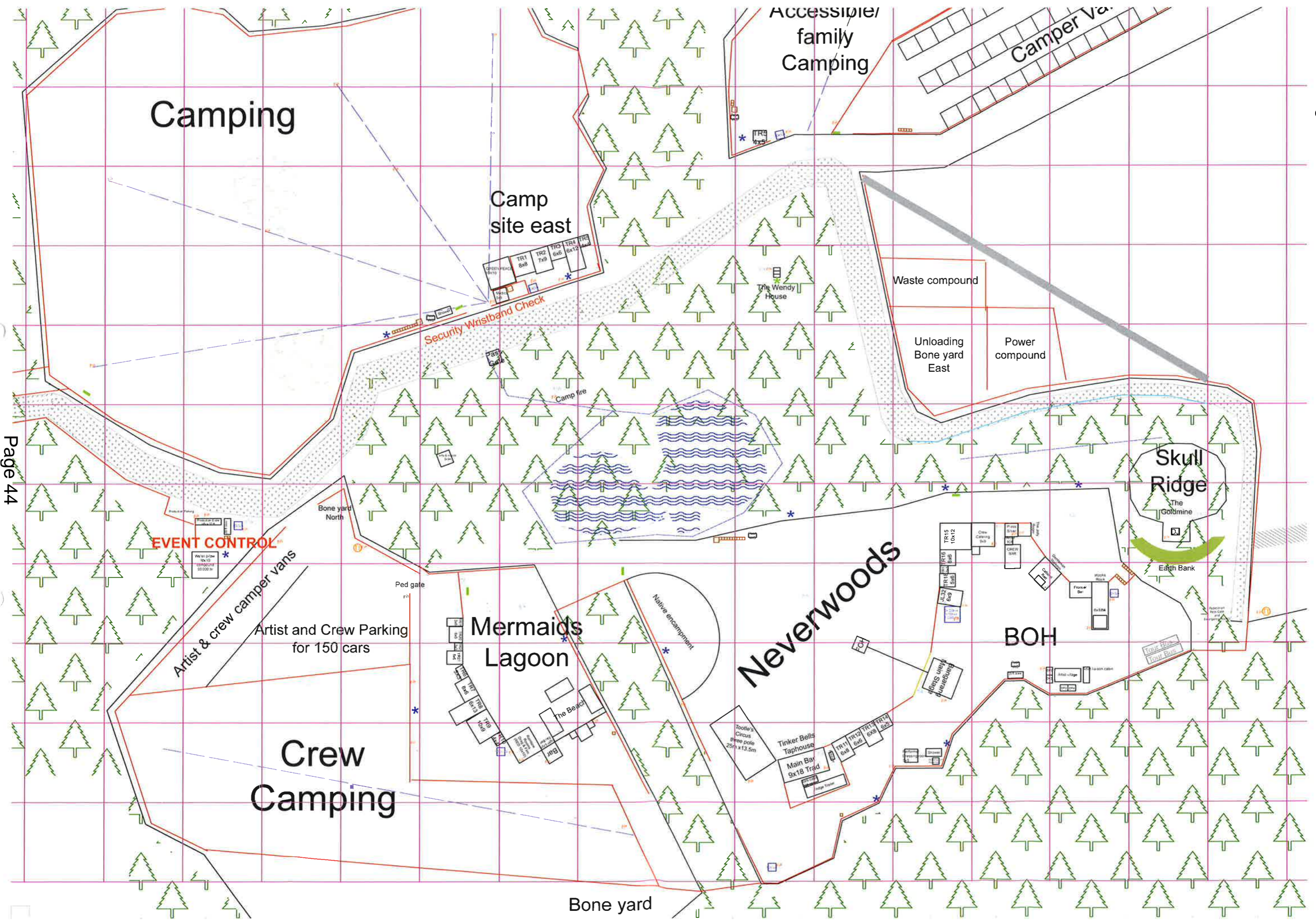
4. Public Safety

The event management plans have been developed in accordance with the guidance given by the Event Safety Guide, and are continually being developed as part of the consultation between with local authorities. All activities and installations necessary for the running of the event are fully risk assessed by the event organisers or the supplying contractors, and will meet any relevant regulations, standards and guidance.

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Project: Lee fest 2017	Client:	Date: 3/16/2016	Sheet No: 1 of 1	Key:		Grid scale: 30meters	File Name: Lee fest 2017 REV J.dwg
				Units: mm	Revision: A		
				Drawn By: CC			



Event Operating Times Neverworld 2018

The Yellow box is the opening time for a venue and the following Green box is the close time, this often continues into the next morning

Venue	OPEN		CLOSE					
	Thu 2nd Aug	Fri 3rd Aug	Fri 3rd Aug	Sat 4th Aug	Sat 4th Aug	Sun 5th Aug	Sun 5th Aug	
Stage / Area	Opening Time	Closing Time	Opening Time	Closing Time	Opening Time	Closing Time	Opening Time	Closing Time
Campsites	12:00	n/a	n/a	n/a	n/a	n/a	n/a	14:00
<u>The Neverwoods</u>								
<u>Realm</u>								
The Fortress Stage	n/a	n/a	n/a	n/a	10:00	23:00	n/a	n/a
The Circus Stage	17:00	23:00	n/a	n/a	10:00	23:59	00:00	02:00
The Wendy House Stage	n/a	n/a	n/a	n/a	10:00	23:59	00:00	02:00
Tinkerbells Taphouse Bar	17:00	23:00	n/a	n/a	10:00	23:59	00:00	02:00
Pans Playground Kids Area	10:00	23:59	n/a	n/a	10:00	23:59	n/a	n/a
<u>Mermaids Lagoon</u>								
<u>Realm</u>								
The Beach Stage	17:00	23:59	00:00	02:00	10:00	23:59	00:00	02:00
The Rainbow Rooms Stage	17:00	23:59	00:00	02:00	10:00	23:59	00:00	06:00
Tiger Lilys Tiki Bar	17:00	23:59	00:00	02:00	10:00	23:59	00:00	06:00
<u>Skull Ridge Realm</u>								
The Goldmine Stage	n/a	n/a	n/a	n/a	10:00	23:59	00:00	02:00
Hooks Rock Stage	n/a	n/a	n/a	n/a	10:00	23:59	00:00	02:00
Gentleman Starkeys Cabaret	n/a	n/a	n/a	n/a	10:00	23:59	00:00	02:00
The Jolly Roger Cabaret	n/a	n/a	n/a	n/a	10:00	23:59	00:00	02:00
The Frontier Bar	n/a	n/a	n/a	n/a	10:00	23:59	00:00	02:00
<u>Backstage</u>								
Crew / Guest Bar	12:00	23:59	00:00	02:00	10:00	23:59	00:00	02:00

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NeverWorld Festival

2 - 5 Aug 2018

Leppard's Wilderness Farm TN8 7LP

EVENT SAFETY MANAGEMENT PLAN

V1

Document Control	
Project:	NeverWorld 2018
Title:	Event Management Plan
Revision:	V1
Date:	7.4.18
Author:	Lee Denny
Phizzwizzards Ltd, Chancery House, 199 Silbury Boulevard, MK9 1JL	

Introduction

This document is the backbone of our Event Management Plans and its purpose is to provide a general overview of all the considerations and detailed planning required staging the event.

As a standalone document it will contain all pre-event details, and will reference other documents that may be found as appendices. It is intended that it is a 'working document' that will evolve with ongoing liaison between the event organisers, the local licensing authority and other responsible authorities.

The event organisers are an experienced team. They have successfully run LeeFest for 10 years and have won many national awards for the quality of the event. The same team have also successfully run 'Wildfire Adventure Camp 2015' at another venue under the same licensing authority.

The team are committed to responsible event management practices. Our work is conducted to the highest standard to increase our contribution to arts and culture whilst minimising any adverse effects to local residents, public safety and the environment. We believe good communication with stakeholders, such as local authorities and community groups, is vital to the success of any event and hope collaborative documents like this aid such communication.

LeeFest has over 10 years of track record without any site safety, public safety or public disturbance incidents.

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Appendices

Appendix A: Site Maps VF(*to follow*)

Appendix B: Noise Management Plan V1 (draft)

Appendix C: Traffic Management Plan V2 (*to follow*)

Appendix D: Medical Provisions Plan V1 (*to follow*)

Appendix E: Crowd Management Plan V1 (*to follow*)

Appendix F: Fire Risk Assessment V2 (*to follow*)

Appendix G: Health & Safety Risk Assessments V2 (*to follow*)

Appendix H: Green Card To Trade Scheme V2

Appendix I: Contractors Health and Safety Working Documents (available onsite)

Appendix J: Venue opening and closing times

1 Event Overview

1.1 Event Site Location

The event will take place at Leppard's Wilderness Farm, Wilderness Lane, Edenbridge TN8 7LP

Public & Production Entrance & Exit (Blue Gate)

The public and production entrance to the event site will be located as a turning into a track across a field, from Wilderness Lane, TN8 7LP.

Ordnance Survey Grid Reference: TQ 48365 43799

Reserve Entrance & Exit (Red Gate)

There is a secondary access entrance available via the main entrance to Leppard's Wilderness Farm, Wilderness Lane, Edenbridge , TN8 7LP

Ordnance Survey Grid Reference: TQ 48543 43911

The land is privately owned and permission for the event to take place has been granted.

1.2 Event Summary

The event is a small-scale, family friendly music and arts festival with a focus on supporting emerging artists, engaging communities in the arts, and allowing people to enjoy the outdoors as part of the great british festival experience.

LeeFest was renowned as the starting point for many of the UK's most important current artists and has received support from Arts Council England for its work in developing artists and engaging communities. NeverWorld will build on the work already done for LeeFest and continue to promote upcoming artists and develop strong links with local communities.

The event programme consists of a wide range of art forms and activities including; live music, DJs, cabaret, communal campfire, cinema, circus, comedy, craft markets, craft workshops, dance classes, games, sports, glitter wrestling, hot tubs, art installations, kids area, local ales, magic, paint fights, spoken word, street food, talks, debates, theatre, therapies, wide games and yoga. Camping facilities will be provided for attendees and we expect the majority of participants to stay onsite for the duration of the event. Weekend tickets are priced between £90 and £130. Day Tickets will be available for local attendees free of charge or discounted depending on the proximity of their premises to the site.

Agenda Item 3

The event is relatively small compared to other festivals. It is marketed as a family friendly festival, featuring a mix of musical genres and styles focussed on exciting new UK artists.

1.3 Licensable Activities

The licensable activities intended to be carried out are:

- The provision of regulated entertainment.
- The provision of entertainment facilities.
- The supply of alcohol by retail, for consumption on site only.
- The provision of late night refreshment.

1.4 Licensable Area

We only wish to license a small section of Leppards Wilderness Farm. Licensable activities will only take place within this designated area with will be fenced and manned by SIA accredited security personnel at all times.

Please see appendices for site map of licensable area.

1.5 Dates and Times

Production Dates

Build	22 nd July – 1 st Aug 2016
Live Event Days	2 nd – 5 th Aug 2016
Breakdown	6 th – 17 th Aug 2016

Public Access

The public are permitted on site from 12:00 on the 2nd Aug to 14:00 on the 5th Aug.

Licensable Activities

The provision of regulated entertainment (to include plays, films, live music, recorded music, performances of dance and activities of a similar description) and the Provision of Entertainment Facilities (to include making music, dancing and facilities of a similar description):

Date	Start	Finish
2 nd Aug	10:00	23:59
3 rd Aug	00:00	23:59
4 th Aug	00:00	23:59
5 th Aug	00:00	06:00

The sale by retail of alcohol for consumption on and off the premises:

Date	Start	Finish
2 nd Aug	10:00	23:59
3 rd Aug	00:00	23:59
4 th Aug	00:00	23:59
5 th Aug	00:00	06:00

The provision of late night refreshment:

Date	Start	Finish
2 nd Aug	n/a	n/a
	23:00	23:59
3 rd Aug	00:00	05:00
	23:00	23:59
4 th Aug	00:00	05:00
	23:00	23:59
5 th Aug	00:00	05:00
	n/a	n/a

The timings given here cover all of the different activities happening on site, and do not apply to all of the different venues.

Please see section 3.1.4 Venue Timings and Capacities for operational timings of each stage.

It is not our intention to have continuous loud musical performances throughout the licensed period, rather the day will feature a mix of activities with louder and quieter periods.

Please see section 3.16 Noise for further information on the noise limitations during each period.

Gambling

No gaming machines will be used and only equal chance games and games of skill will be undertaken at the event. Any games included in the event will be ancillary to the main purpose of the Premises Licence, which is the provision of music and arts, and will be available to only a small portion of the audience onsite.

Any games included in the event will be managed in accordance with the guidance provided by the Gambling Commission in the Code of Practice for Equal Chance Gaming In Clubs and Premises With An Alcohol Licence.

Non-Operating Hours

During non-operating hours whilst the public are still onsite the provisions put in place to meet the four licensing objectives will be upheld regardless of the activities taking place on site, for example; security provisions and first aid provisions.

1.6 Contact Details

1.6.1 Management Team

Event Director

Lee Denny, LeeFest

Mobile: 07958 718 961

Email: lee@leefest.org

DPS

Lee Denny, LeeFest

Mobile: 07958 718 961

Email: lee@leefest.org

Production & Operations Manager

Chris Carr, LeeFest

Mobile: 07707351816

Email: chris@lucidillusions.co.uk

Head Of Fire & Medical Services

Tony Whiting GfireE.

Mobile: 07583 161187

Email: tonywhiting@eventfiresolutions.co.uk

Head Of Security Services

Andres Butterfield

Corvus Security Limited

Mobile: 07779 030 878

Email: info@corvus.co.uk

1.6.2 Contractors & Suppliers

All contact with suppliers and contractors should be via the event management team.

Security & Crowd Management, Corvus Security Ltd

Medical & First Aid, Event Fire & Medical Solutions

Sound & Lighting, Audio Feed

Power & Distribution, Gofer

Bars, NeverWorld

Concessions, Available in separate lists
Toilets, Simply loos
Showers, Wernicks
Noise Control, SPL Track Environmental
Water & Plumbing, Prestek

1.6.3 Insurance

Phizzwizzards Limited and all event contractors will hold with an insurance office of repute, public and employer's liability insurance for claims up to and including £5,000,000

Event Ethos

1.7 Audience Profile

The event is aimed at families and individuals of all ages and backgrounds. Using data from previous events and ticket sales to date, the management team expect the majority of attendees will be aged between 23 and 35 and will be resident in the South East of England, but do expect a number of customers from further afield and from central London. Most attendees return year after year, and many new attendees hear about the event via word of mouth from those previous attendees.

The audience at NeverWorld, as it is inherited from LeeFest, will extremely amicable and compliant, with a friendly atmosphere onsite. The best feedback we received from LeeFest each year is that the event feels like one big family by the end of the weekend.

1.8 Event Ethos

NeverWorld will continue as a growing community of people who are motivated to make things happen for their own creative satisfaction and/or for others enjoyment. The aim is to bring people together to celebrate life and be inspired by the artistic and social experiences they have onsite. We also invest heavily in supporting emerging UK and local artists, and choose to work with local businesses wherever possible.

1.9 The Organisers

Over the past 10 years we have built LeeFest into a nationally renowned event, and have won several national awards for our work. We are dedicated to the very highest quality production standards and have a 100% success rate with all previous local authorities and landowners. We are happy to provide references on request.

2 Event Specifics

2.1 Capacity and Audience Numbers

The capacities below have been established using a combination of information relating to the desired audience density, LeeFest 2017 figures and the available space.

Agenda Item 3

Further consideration concerning the available means of escape and evacuation time will be available in the event Fire Risk Assessment.

For this event the desired audience density is reasonably low, hence why there are so many programmed venues. All event safety, sanitary and security provisions will be planned to be suitable for this intended capacity.

2.1.1 Licensed Area Capacity

For this event the number of attendees is to be limited by the License restrictions on capacity.

Category	Number
Public	4499
Performers & Staff	500
Total	4999

The area of the licensed event site is 44.38 acres. This will provide excessive space for the expected attendance, and achieve the desired audience density.

2.1.2 Campsite Capacity

Using an average occupancy of 2 people per tent we expect to have to cater for 2250 tents for the public and 250 tents for staff. Using a maximum density of 500 tents per hectare this would require 5 hectares of campsite space (Purple Guide).

The area of the campsite marked on the sitemap is 5.2 acres, which will provide enough space for the expected attendance, without using the contingency areas, and achieve the desired audience density, the pitching of the tents will be monitored by marshals to ensure safe and efficient use of space.

Campervan allocation will depend on the actual ticket sales.

2.1.3 Car Park Capacity

Based upon figures from LeeFest last year, an estimated maximum of 65% of attendees will travel to the event by car. Using an average car occupancy of 2.7 we can expect a maximum of 1203 cars in the public car park. Using an average of 180 cars per acre, 7.2 acres are required for attendee parking.

The parking area marked on the sitemap is 8 acres, which will provide enough space for the expected number of cars.

At peak times Staff & performers will require enough space for an extra 150 cars, which requires 0.83 acres.

Both public and staff parking capacities have been marked on the site map.

2.1.4 Venue Timings and Capacities

A detailed assessment for the capacity of each venue onsite can be found in the event Fire Risk Assessment, which considers the means of escape and evacuation time from each area. See Appendix J for detailed venue opening and closing times.

INSERT VENUE CAPACITIES

2.2 Site Design

The event will take place across exclusively within Leppard's Wilderness Farm. Please see the Event Site Maps in the appendices for a detailed plan of the event site.

2.2.1 Camp site Security Wristband Check

The publicly available control point will be the Security Wristband Check area marked on the site map. This will provide 24hr assistance to attendees and a point of contact to the organisers for public attendees and is located between the event area and the campsite.

The production office will be situated backstage, will house management resources and will provide a point of contact between the organisers, event staff and any responsible agencies. During operational hours Event Control will remain open 24hrs and will also have 24hr contact with the production Manager and a list of phone numbers for key staff, contractors and RA's for emergency use.

2.2.2 Fire Patrol Vehicle and other Emergency Vehicles

A number of vehicle routes will be created and kept clear to provide the best possible access to emergency vehicles in the event of an emergency, these are currently marked on the site map in red.

2.2.3 Emergency Fallout Zone

An emergency fallout zone has been designated on the sitemap for use in the event of a full evacuation.

2.2.4 Fencing and Barriers

Anti-climb heras fencing will be used to enclose the site erected in line with the site map, parts of this will be covered with scrim to aid the natural theme of the event and to act as screening between the event site and non event space. This will be patrolled by SIA accredited security. Walkways will be marked by stakes and rope and be lit using festoon lighting powered by generators.

Suitable safety barriers will be used in front of stages and to cordon off non-public areas, such as around generators, trip hazards and to form queue lanes. Front of Stage

barriers will be used in our high capacity venues to ensure crowd safety.

2.3 Temporary Demountable Structures

Temporary demountable structures will be used to house the venues, bar and food traders as well as some production facilities.

2.3.1 Erection & Maintenance Of Structures

The responsibility for the safe erection and maintenance of structures rests with the contractor supplying the structure. They are expected to produce and work to their own risk assessments and method statements and maintain their own liability insurance cover and MUTA documentation. A representative from each contractor is required to remain on call throughout the event in order to deal with any instances of maintenance or respond to any prevailing weather conditions. All documentation of this nature collated will be included in the appendices to this document.

2.3.2 Structural Safety & Wind

Structural calculations relating to imposed loads from production infrastructure and wind loading will be obtained from contractors in advance of the event and a note made of the wind speeds at which action must be taken.

All contractors installing temporary structures that may be affected by adverse weather or wind conditions will be required to provide a standby member of staff that can arrive on site within 45 minutes of being called.

The production manager will monitor wind speeds throughout the event and ensure that any required action is taken should the prevailing, or forecasted conditions require. If adverse weather is forecast then all relevant parties will be required to have a member of staff on site ready to implement their wind management plan.

2.3.3 Fire Safety of Materials

Marquee and lining fabrics will comply with fire safety standards BS5438 (For new tents) and/or BS3120 (For old tents). Flame retardancy certificates will be obtained from contractors in advance of the event and be filed in this document.

2.4 Power Supply & Electrical Equipment

2.4.1 Generators

Generators will be installed and managed by an experienced electrical contractor. Generators will run on diesel or from renewable sources such as solar. No petrol generators will be used and no other generators will be allowed onsite. Generators will be inaccessible to attendees.

If diesel generators are used tanks will be double banded and a Diesel Spills Kit available at all times from the production office.

2.4.2 Electrical Installations & Appliances

Electrical installations will be managed and signed off by experienced electrical contractors with the relevant qualifications and will comply with all statutory provisions and will be of adequate capacity, reliability and durability in accordance with the requirements set out in the Electricity At Work Regulations (1989).

Most appliances brought on site are hired from reputable companies, from whom we can obtain PAT test certification.

All electrical equipment exposed to weather will be suitably waterproofed and fitted with circuit breakers. Cables will be flown or buried where necessary and cable ramps used.

2.4.3 Site Lighting

Site lighting will be positioned in suitable areas around the event site. Two sets of lighting will be maintained, one for general use and another for emergency use in the instance that the generator, electrical systems or general use lighting fail or have to be switched off.

Most site lighting will only be used in an emergency, however, the areas listed below will be lit at all times after sundown:

Toilets and showers, Production area, Campsites, Emergency Exits and Security positions.

2.5 Fire Safety

A fire safety risk assessment, undertaken to determine the likelihood and potential effects of a fire at the event and provide measures to reduce both, will be completed and sent to the Local Authority and Local Fire Authority before the event begins.

2.5.1 Fire Fighting Equipment

All concessions attending must carry one 2Kg dry powder extinguisher and one fire blanket as part of their setup. Any deep fat frying units will require one additional 9L Wet Chemical extinguisher and proof of training.

We will provide and maintain a schedule of fire fighting equipment, distributed around the event site, for use by staff in the early stages of tackling a fire, this is available on the site map.

Position	Stand	Bucket	Wet Chemical	Foam	CO2	Powder	Water	Blanket
Security Response Team					1	1	1	1

Agenda Item 3

Generators x 9						9		
Tower Lights x 4						4		
Food Traders x 8	8		8		8			8
Craft Trader Area							3	
Bag Check Marquee	1				1		1	1
Wristband Check Marquee	1				1		1	1
Campsite Info	1				1		1	
Skull Ridge DJ Stage (Booth)					1			
Position	Stand	Bucket	Wet Chemical	Foam	CO2	Powder	Water	Blanket
Skull Ridge Live Stage (indoor)					1		1	
Cabaret Stage (Indoor)					1		1	
Arcade (Indoor)					1		1	
Casino (Indoor)					1		1	
Skull Ridge Bar (Outdoor)					1		1	1
First Aid Tent					1		1	
Crew Bar					1		1	
Crew catering	1				1		1	
Camp site	6	6		6			6	
Luxury camp site	2	2		2			2	
Crew camping	6	6		6		6		
Press Tent					1		1	

Dressing Room Cabin					1		1	
Promotors Office					1			
Public Bar (Indoor)					1		1	1
Neverwoods Main Stage (Outdoor)					1		1	
Neverwoods FOH Tent					1	1		
Neverwoods Live Stage (Indoor)					2		2	
Position	Stand	Bucket	Wet Chemical	Foam	CO2	Powder	Water	Blanket
Kids Area (dependant on structures)					1		1	
Cinema (Indoor)					1		1	
Drag Stage (Indoor)					1		1	
Beach stage (Outdoor)					1		1	
Cocktail Bar (Outdoor)					1		1	1
Production Office			1		1	1	1	1
Car park	3	3			3		3	
Crew car park	1	1			1			

Additional fire points will be positioned around the campsite providing buckets of sand and water. These will be clearly signposted and easily accessible.

2.5.2 Fire Safety Checks

3 checks will be conducted at 0800, 1500 and 2000 of each event day including:

- All exits and gateways are unlocked and clear
- All exits are clearly signposted and illuminated
- All exits lead to a place of safety, and that the place of safety is clear

Roaming security teams will be carrying fire fighting equipment and will be monitoring all areas to minimise the risk of any fires breaking out.

2.5.3 Raising The Alarm

Upon spotting a fire, or being alerted by an attendee, any member of staff or security can communicate this to event control via radio. Event control can then dispatch fully briefed security response teams to deal with the incident, telephone the fire brigade and begin a partial or full evacuation.

2.5.4 Preventative Measures

Attendees will not be allowed to bring any gas canisters in excess of 240g onto site. BBQ's and small stoves will be permitted but must be raised from the ground using fire bricks, which will be provided and inspected by the security response team and campsite volunteers.

A safe disposal bin, separate from general refuse and fireproof will be available for the disposal of used barbeques.

Cigarette Butts Bins will be provided.

All Grass will be cut short prior to public access.

2.5.5 Fireworks & Sparklers

Attendees will not be allowed to bring fireworks or sparklers onsite. Any found during security searches will be disposed of.

2.5.6 Emergency Services Rendezvous Point

The emergency services rendezvous point is at the vehicle entrance to the event site, as marked on the site map (Blue Gate). Any emergency services that are called to site will be met by a senior member of the production team who will be escorted them to relevant incident.

2.6 Provisions For Disabled People

Disabled access toilets and showers will be provided. Routes through the event site will be made suitable for wheelchair users and those that have difficulty walking. Adequate signage will be used to assist those with impaired hearing and vision. Priority parking spaces will be made available to improve access to the event for disabled attendees. We offer free tickets to disabled people for their carers if required.

2.7 Crowd Management

Crowd management planning and implementation will be undertaken by a specialised contractor. The crowd management plan will detail roles, responsibilities and methods for control and evacuation. Please see appendices.

2.7.1 Audience Number Control

Tickets will be majority sold by pre sale. A small amount of tickets will be made available on the door for walk up attendees.

We have a ticket scanning system, which will be in operation along with exit counters, to give an accurate measure of the amount of public inside the event at any given time, and inside a number of the smaller venues.

2.7.2 Police

We will ensure we liaise with all relevant police parties closely in the further planning of the event to ensure they are aware and in agreement with the Event Management Plans.

Police presence at the event is always welcomed, though we feel that it is not necessarily required considering the private security arrangements we will have in place. LeeFest has not required Police Presence in the past.

2.7.3 SIA Licensed Security Team

SIA Licensed security will be used in any positions where searching, refusal of entry, patrolling or intervention may be required and at the sites of all licensable activities. A detailed crowd management plan will be produced following a risk assessment by a security specialist contractor planning exact security team numbers and positions.

2.7.4 Stewards

Stewards and volunteers will be used to assist with general information and monitoring of activity around the event site. This team will not replace or replicate the provisions of the SIA Licensed security team; their purpose is to provide information to festival goers and a large network of eyes and ears around the event site. Stewards and volunteers will be trained before the event commencement.

2.7.5 VIPs

A short list of low profile VIP's will be invited. We do not anticipate having to make and special security arrangements for them but private refuge will be available backstage if required in the Hospitality Tent.

2.7.6 Accreditation

All attendees, staff and performers will be issued with a cloth wristband upon entry for identification purposes. Production passes will be via lanyards, which will be signed out at the beginning of the week. Adult wristbands will only be given to those aged 18 and over to help prevent underage drinking. Brightly coloured 'Under 18' wristbands will be issued to any attendees under the age of 18, which will have the phone number of their elected guardian written on it.

2.7.7 Security Searches

It is a condition of entry that each attendee is subject to a security search upon entry to the event site. Any contraband material found during searches will be confiscated and appropriate action will be taken by the security team. Contraband material includes drugs, weapons, glass bottles, fireworks, sparklers, excess alcohol, alcohol carried by under 18s, large sound systems, large gas canisters. There will be a locked amnesty bin on entry for voluntary disposal. There is a zero tolerance policy to all these items.

We will be operating a strict alcohol policy and will only be allowing attendees to bring the following alcohol.

Each person over the age of 18 with a weekend ticket can bring a maximum of 6 cans of beer/cider OR 1 bottle of wine into the campsite. Spirits are not allowed to be brought into the event. Please note NO GLASS is allowed onsite.

These restrictions are part of the terms and conditions made available to attendees when purchasing tickets.

All confiscated liquids will be poured away and any cans or bottle will be recycled appropriately

2.7.8 Missing Persons or Property

Any lost property may be handed in to any of the campsite information team, bars, security or event staff; this will be dealt with by the welfare team, as can any reports of lost property. Property can be reclaimed at the event by direct description or afterwards via collection or post. Contact details for property reclaim will be clearly shown on the event website.

Lost persons can also report to the welfare team, as can reports of missing persons. The Production Manager will then be informed. If the lost person is deemed to be in any way vulnerable then only persons with a valid DBS check will be allowed to handle the issue. In most cases this would be any of the Welfare team, SIA team, First Aid team, or the event organisers.

2.8 Alcohol & Bars

The bars on site will be managed in accordance with The Licensing Act 2003 and all Mandatory Licensing Conditions will be met. The bars will stock a wide range of products, including many locally made 'craft' products such as ale, cider and wine. Extremely cheap and excessively strong drinks will not be available.

2.8.1 Designated Premises Supervisor

Our Designated Premises Supervisor will be Lee Denny. Licence number 1000647LAPER Personal licence issued by the London Borough of Bromley.

2.8.2 Bar Operating Times

Date	Start	Finish
2 nd Aug	n/a	n/a
	12:00	23:59
3 rd Aug	00:00	02:00
	10:00	23:59
4 th Aug	00:00	06:00
	10:00	23:59
5 th Aug	10:00	06:00
	n/a	n/a

2.8.3 Challenge 25

We will operate a 'Challenge 25' policy at the entrance to the event. Anybody without valid identification will be refused an adult wristband. A further challenge will be made at the point of sale if there is any doubt about the attendees age.

2.9 Communications

2.9.1 Event Website & Social Media

The event website and social media channels will provide attendees with information relating to transport, terms and conditions of entry and general safety advice prior to and during the event.

2.9.2 Radio

All key staff will be issued with a radio.

All event staff will be provided with a contact sheet prior to the event that will state which teams are using which frequencies and a list of key mobile phone numbers for use in case of radio failure.

2.9.3 PA Systems

Information and emergency directions can be broadcast to the public using the PA systems available in each venue.

2.9.4 Loud Hailers

The security team will provide loud hailers for use during any partial or full evacuation, particularly in the campsite where there is no PA system.

2.9.5 Signage

All emergency exits will be clearly denoted using the standard form of white lettering on a green background, and suitably illuminated and displayed at height.

Other points of interest will be clearly signposted such as the main entrance, first aid, water taps and control point, as well as delivering safety advice.

2.10 Medical First Aid & Welfare

The provision of first aid during the event will be in accordance with the guidance provided in the Event Safety Guide. It will be planned and managed by a suitable specialist contractor, who is confirmed as 'Event Fire & Medical Solutions'. Please see appendices for management plan.

The onsite medical team will be the first responders in any medical emergencies and will be responsible for telephoning for assistance from the local ambulance service if required. They will have direct radio contact to event control and security team to request assistance in meeting the emergency vehicle and ensuring the ambulance can easily access the incident.

If an air ambulance is required to attend site we have designated a 50m diameter exclusion zone to the east of the site. This has been clearly marked on the site map.

2.10.1 Medical Equipment & Staff Provisions

From 12:00 on the 2nd August until 12:00 on the 5th August we will have 2 Emergency Medical Technicians and 2 Emergency Care Assistants available 24 hours per a day. The medical tent will be based at the main entrance from the arana into public camping. There will be also be two fully equipped ambulance complete with drug therapy provisions on site at all times which are licensed to transport patients to hospital.

2.10.2 Nearest Hospitals

Nearest A&E Department (28 mins by road. 24 Hrs.)

Tunbridge Wells Hospital
Pembury
Tunbridge Wells
Kent
TN2 4QJ
01892 823535

Nearest Urgent Care Unit (7 mins by road. Not 24hrs.)

Edenbridge and District War Memorial Hospital
Mill Hill
Edenbridge
Kent
TN8 5DA
01732 862137

2.11 Refuse & Recycling

No glass will be allowed into the event. Additional measures will be taken to reduce the amount, and types of materials coming onto the event site. Concessions will be required to use compostable serving plates and cutlery which can be provided by the LeeFest Team. The bar drinks receptacles will be recyclable plastic.

2.11.1 Attendee Waste

Bins will be provided across the event site for use by attendees. Locked Amnesty Bins will also be located next to the entry search points for the disposal of confiscated contrabands.

The refuse team will ensure bins across the event site are regularly emptied and the event site is kept clean of any discarded materials. The team will be required to wear appropriate PPE at all times.

Attendees will not be allowed to leave the event with any cups or plastic bottles, helping to reduce any litter dropped outside the event site.

At the end of the event a full litter sweep will be conducted across the sections of the estate that have been used and immediate surrounding areas.

2.11.2 Concession and Production Waste

Larger industrial bins and liquid containers will be provided for the safe disposal of food waste and production waste such as grey water.

2.11.3 Waste Transfer Licence

A copy of the waste disposal contractors Waste Transfer Licence will be made available to local authorities upon request.

2.12 Water & Sanitation

2.12.1 Water Supply

A mains water supply will be available at various water points round the event site. This will be installed, tested and maintained in accordance with the guidance set out in BS 8551.

2.12.2 Handwashing

Sanitising hand gel stations will be available outside all toilet facilities. Concessions and bars will be expected to maintain a handwashing station with hot running water for staff use.

2.12.3 Showers

8 showers will be available in the campsite for attendee use and an additional 4 showers available for staff use in the BOH area.

2.12.4 Toilets

50 unisex chemical toilet units will be used along with additional 2 urinals and 4 disabled/baby change provisions and 4 five bay trailer loos. The quantity and locations of units have been decided in accordance with the toilet contractors recommendations and guidance given in the Event Safety Guide.

2.12.5 Grey Water & Sewerage

Grey waste water from any hand washing, showers and concessions will be collected in containers and collected by a sewerage truck at the end of the event. The toilet contractor will remove sewerage waste material.

2.13 Environmental Considerations

Environmental considerations make up two major factors when planning the show. Firstly the health and welfare of the customers during the show regarding the dangers from the environment and secondly the impact of the festival to the area.

2.13.1 Fencing

Anti-climb Heras fencing will be erected 2 weeks pre-show, mainly as a security measure, but also to keep out larger animals such as deer.

2.13.2 Notice to customers of Environmental risk

Laminated posters will be erected pre-show to warn of the risks of any known environmental risks, such as ticks, and how to deal with any contact or reactions.

2.13.3 Medical Preparation

Our site Medical, Security, Campsite teams and Welfare teams will be equipped, briefed and be prepared to recognise and deal with any adverse effects that may be transmitted from the natural environment such as tick bites, general insect bites and allergies.

2.13.4 Operation Preparation

Life buoys will be available at every lagoon, and security will be briefed to be vigilant and made aware of these provisions at these areas. Lagoons will be fenced off and lit. All fencing will be inspected as part of the fire walk around and any weak spots will be re-clipped. Trees will be visually inspected and managed prior the the show, any dangerous branches will be removed and no camping will be permitted under any trees. This will be enforced by the security teams and campsite team.

2.13.5 Environmental Impact

Environmental impact is very important to the ethos of the festival and it is an area that the festival is working hard to improve on each year. Currently there is an environmental impact policy being written up which will denote what changes and provisions are being put in place and how these will be managed.

2.13.6 Waste Management

Please see section 3.11

2.13.7 Liquids Onsite

All Traders and Bars will have a grey water facility for disposal of all liquid waste created by their operations. All traders and bar staff will be fully briefed on proper disposal of liquid waste and the consequences of disregarding the briefing. Any trader or bar staff seen to be discarding of liquid waste anywhere other than in its proper place will be subject to a severe verbal warning and the trader will receive a red card and will not be allowed to resume trade until proper systems have been introduced to deal with liquid waste appropriately. Consistent breach of rules will lead to bar staff being relieved of duty and traders escorted off site.

Human liquid waste will be dealt with in a similar manner so as not to pollute water courses and ecosystems. Adequate toilets will be provided in high risk areas such as at the bars and between venues as well as in the campsite. Urinals will also be provided so as to encourage proper disposal of human liquid waste and to alleviate toilet queues at peak times and avoid customers taking alternative options. Much of the covered space will be out of bounds, which again will discourage customers from avoiding the proper provisions put in place. All temporary toilets, diesel containers and tanks will be inspected on arrival to ensure that there are is no possibility of leakage.

Chemicals will be stored responsibly in a locked steel container and spill kits will be available from the production office at all times.

2.13.8 Emissions

Electric appliances will be kept to a minimum. Lights will be turned off in all daylight hours, unless required for artistic purposes. LED lights will be used where practical. No power is available for public use. All generators are eco/supersilent, emissions will be

logged post show and a strategy will be put in place to reduce the event's carbon footprint for the future.

2.14 Inclement Weather

The production manager will monitor weather predictions and prevailing conditions in the build week and during the live event.

2.14.1 Wind

Safe working wind loads for each Temporary Demountable Structure will be provided by the supplying contractors to the production manager. If at any point the safe wind speed is likely to be exceeded the production manager will ensure appropriate action is taken. This could include evacuating and dismantling the structure if necessary.

2.14.2 Flooding & Wet Weather

Shelter for all attendees is available in various places across the site. The event is taking place on high ground so the risk of large scale flooding is minimal. In the event of localised flooding areas will be closed off. Signage will be available to warn of flooding and muddy areas. Areas of land are available should the campsite flood and need relocating.

Main ingress and egress routes, and key areas such as near to the toilets will be monitored and if necessary made safe through the use of straw, woodchip or temporary pathway and trackway.

The majority of the site is accessible via hard standing tracks. To assist with vehicle movements in wet weather we will be installing a temporary track way to the rear of the main stage and through out the back of house area. We will also have on stand by additional temporary track ways that if required can be installed in the car parking area.

2.14.3 Extreme Heat & Cold

In the case of extreme heat (above 27⁰C) staff will be briefed to verbally remind attendees of the need to keep hydrated, remain clothed and wear sunscreen. Sunscreen will be available in the first aid tent and welfare tent for anyone without their own.

In extreme cold (below 10⁰C) staff will be briefed to verbally remind attendees of the need to keep warm. Blankets will be available in the first aid tent for anyone who does not have enough clothing.

2.15 Concessions

There will be a number of concession facilities on the event site serving hot and cold food and drink to attendees and staff. No concessions will be permitted to sell alcohol.

Drinking water will be made available for free from the bar at all times.

Copies of food safety & hygiene certificates, gas safety certificates, public liability insurance and risk assessments will be retained by the event organisers and made available to local authorities.

We will be operating our own 'Green Card' scheme, whereby concessions will be required to adhere to our set of rules and be subject to inspection by the production team before they are given a 'Green Card' to trade on site.

2.16 Traffic & Transport

2.16.1 Vehicle Access

There are two access points to the event site for vehicles, located on the site map.

The turning at Blue Gate into the event site will be wide and suitable for larger Emergency Vehicles. An internal track from the entrance leads into the car parking field and is 400m long which can be used as potential stacking room, to keep traffic off the road. It is not anticipated that there will be any issues regarding traffic queueing.

During operating times only essential vehicle movements will be permitted. All vehicle movements will be required to be cleared by event control.

The two location where vehicles will have to cross public areas are the track from the box office tents to the main camping field and the crossing from the campsite to the main arena. Both of these areas will be managed by trained security staff that will block the road from public to allow vehicles to travel through.

2.16.2 Car Parking

The required space for car parking, to accommodate for both attendees and staff is 9 acres. Parking will be managed by stewards to ensure available space is used effectively and that attendees only park in permitted locations.

2.16.3 Speed of Vehicles

A 5mph speed limit will be in action on site at all times during the event and our presence on site to prevent any accidents and/or collisions including cars and pedestrians attending the event. This will be signposted around the site and access routes.

2.16.4 Traffic Signage

The event will be signposted in the local area via short leg temporary road signage.

2.16.5 Public Transport

We will encourage attendees to travel to the event by public transport if possible.

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A shuttle bus service will be running from Tonbridge to the site. The timetable will be published nearer the time and will correspond with train times and planned engineering works. It is planned at present that the bus will run every hour or every half hour depending on our expected arrival times. On the egress the busses will wait until full or until the schedule allows. There will be two planned coach drops to and from Brighton, these will be on the Thursday and Friday respectively and tickets will be available to buy from the festival website. More detailed information is available in the Traffic Management Plan regarding all transport provisions.

A number of local taxi providers will be approached prior to the event to ensure they are aware of the event timings and location. Their telephone numbers will be published on posters at the box office. Box office staff will have a telephone and be briefed on how to support customers in booking taxis in order to leave the event site.

2.17 Noise

2.17.1 Nearest Noise Sensitive Premises

Residential Property	Distance To Nearest Stage
Newtye Hurst Farm	595m to Wondersands Beach DJ Stage
Truggers Lane	500m to The Goldmine DJ Stage
Lockskinners	900m to The Goldmine DJ Stage
North Pigdown Lane	1020m to The Goldmine DJ Stage
Wilderness Farm	780m to The Goldmine DJ Stage

2.17.2 Noise Management Conditions **NMP HERE**

In accordance with the 1995 Noise Council Code Of Practice on Environmental Noise Control at Concerts, a noise assessment and management plan will be produced in order to consider and reduce the nuisance effects of noise arising from the event, taking into account the size, type and direction of each soundsystem. The following conditions will be adhered to in managing noise created by the event, unless by prior written agreement with the occupant of a particular property has been made. All levels measured as 15Min LAeq at 1m from the façade of the nearest residential noise sensitive premises.

Date	Time	LAeq	Noise levels in the 63Hz and 125Hz octave frequency bands (at noise sensitive premises more than 2km away from the Licenced Premises
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			Only)
Thursday	10:00 to 23:00	65dBA	75dB
	23:00 to 23:59	45dBA	70dB
Friday	00:00 to 01:00	45dBA	70dB
	01:00 to 10:00	35dBA	70dB
	10:00 to 23:00	65dBA	75dB
	23:00 to 23:59	45dBA	70dB
Saturday	00:00 to 01:00	45dBA	75dB
	01:00 to 10:00	35dBA	70dB
	10:00 to 23:00	65dBA	75dB
	23:00 to 00:00	45dBA	70dB
Sunday	00:00 to 02:00	45dBA	70dB
	02:00 to 10:00	35dBA	70dB
	10:00 to 18:00	65dBA	75dB

The noise assessment and management plan, undertaken to ensure compliance with the above conditions, will be shared with the local authority no later than 28 days before the event.

A noise propagation test will be undertaken before the start of the event to ascertain the maximum noise levels at the mixing position of each stage that can be achieved whilst remaining compliant with the conditions at the nearest residential premises.

We will employ a noise management engineer to be responsible for the regular monitoring and control of noise levels during the event.

Records of monitoring and any action taken to will be maintained and made available to the local authority for inspection during the event. Records will be submitted to the local authority following the event.

2.18 Build and Break Procedures

The physical build and break of the site will be carried out by NeverWorld's own dedicated crew plus some specialist contractors for services such as technical production, provision of power, marquees and provision of toilets.

Before the show, all contractors will be thoroughly vetted and their documentation assessed and kept on file in this document. LeeFest will be checking the following: Risk Assessments, Method statements, all relevant qualifications, documentation connected with specialist equipment (MUTA Marque, general equipment maintenance documentation MSDS sheets, PAT tests, Gas Safety Certificates, Ladder Tags) and insurance.

All site crew working directly for Leefest will be again fully vetted by the Production Manager and all relevant qualifications will be examined and collated. At the start of each day, the crew will be fully briefed, there will be no lone working activities and all will be in radio communication for the duration of the working day. PPE will be examined and re-issued if incorrect.

All personnel will be subjected to a thorough Site Induction on arrival until the first public access day. Personnel will then be required to sign an acknowledgement sheet which will be kept on file, the contents of which will make up an appendix in this document.

3 Emergency Procedures

The production manager has overall responsibility for managing emergency situations. If the production manager is unavailable and cannot be called then the head of security will assume their decision-making responsibilities.

3.1 Event Site Status

At all times the event will be given one of the three following status levels. The production manager, will be responsible for monitoring radio communications and escalating or de-escalating the event site status.

Green: Normal Operation

The event site is operating under normal circumstances.

Green status incidents might require the assistance of onsite teams such as security, medical, power or marquees.

The chain of command remains normal, with the Production manager acting to coordinate the resolution of routine incidents.

Amber: Emergency Response

The event site is operating to resolve an actual or potential emergency situation. This might involve a bomb threat, fire, medical emergency, and adverse weather conditions.

Amber status incidents might require the emergency services to attend in addition to the assistance of onsite teams. The production manager will make the decision to seek their advice and/or assistance.

The chain of command remains normal; the production manager will be responsible for coordinating onsite resources and requesting the assistance of the emergency services.

The production manager, or head of security will be responsible for making the decision to conduct a partial or full evacuation as part of the emergency response.

If the situation can be resolved the site status can be changed back to green, however the situation may require the curtailment of the event. The decision to curtail the event is to be taken by the Event Organisers.

Red: Major Incident

The event site is operating to resolve a major incident.

Red status incidents are those that; involve the treatment and rescue of a large number of severe casualties, require a joint response from two or more of the emergency services, or require the support of the local authority and emergency services to cater for the threat of death, serious injury or homelessness of a large number of people.

The chain of command changes. A transfer of authority form will be used to hand control of the event and available resources to the Senior Police or Fire Officer. The production manager will be responsible for supporting the controlling officer's decisions by; coordinating onsite staff and resources, providing information, recording incident details and assisting in an evacuation as necessary.

If the situation can be resolved and the event can continue, control of the event will be transferred back to the production manager. If the situation requires the curtailment of the event, the decision is to be taken by the Event Organisers with the guidance of the controlling officer and the production manager.

3.2 Emergency Radio Codes

Special Unit Batman: Bomb Threat
Special Unit Catwoman: Crowd Control Problem
Special Unit Flash Gordon: Fire
Special Unit Magneto: Medical Emergency
Special Unit Spiderman: Structural Problem
Special Unit Wolverine: Extreme Weather
Special Unit Oracle: Organiser Required At Scene
Special Unit Elektra: Electrical Storm

3.3 Emergency Vehicle Rendezvous Point

The designated rendezvous point for emergency vehicles is Blue Gate. A map of it's location will be made available to local authorities before the event commencement. The main event control point is also mark on the site map.

3.4 Temporary Showstop

An incident may require the show (music or entertainment) to temporarily be stopped in order to assist with the response. *A temporary showstop is not an order to evacuate.*

A showstop can be ordered by the Production manager, Head of Security or Event Organiser at any time. The performers will be asked to leave the stage by the stage manager, and all sound will be cut except for one microphone for use by the stage manager who will make the following announcement:

"Ladies and Gentlemen. Owing to an incident (provide brief details) it has become necessary to temporarily stop the performance. We will restart the show as soon as possible, please remain where you are."

Further details about whether or not the show will restart should be given as soon as possible.

3.5 Evacuation

Under an Amber site status, the production manager, or head of security in their absence, will be responsible for making the decision to conduct a partial or full evacuation of the site.

The purpose of a full or partial evacuation is to move people away from actual or potential dangers to a place of safety. A full or partial evacuation will be coordinated by the Head of Security under the instruction of Event Control following the procedures set out in the Crowd Management Plan. The Production manager will assist by co-ordinating other event staff and resources as needed.

If required the following statement will be read out by the production manager over the relevant PA systems.

“Ladies and Gentlemen. Owing to an incident it has become necessary to evacuate this area (specify which area if needed). Please leave via the exits (specify which exits if needed) and proceed to the (campsite/car park) where further information will be given.”

3.6 Cancellation & Curtailment

The event organisers will make the final decision to cancel or curtail the event, after consultation with onsite teams, emergency services and local authorities.

Cancellation (Event not yet commenced)

Following a decision to cancel the event the following will happen; the police and local authority will be informed of the decision, a written statement will be circulated via emails, event website, social media channels and the press, notices will be erected around the site, security will secure the site until after the due commencement time.

Curtailment (Event commenced)

Curtailment will usually follow an emergency incident as outlined in the event status section above. Following a decision to curtail the event, the Head Of Security will instigate the event egress procedure and secure the site against re-entry. The police and local authority will be informed of the decision and a written statement will be circulated via emails, event website, social media channels and the press.

3.7 Bomb Threats

A bomb threat is usually in the form of verbal or written threat to detonate an explosive or incendiary device. The device may or may not actually exist. If it does not exist then the motivations of the threat are more likely to be to induce a state of panic and confusion and to interrupt business operations.

After any bomb threat is received a thorough inspection should be undertaken to establish the true motivations of the threat, and establish whether an evacuation is necessary. The police should be informed of all bomb threats by the head of security. The head of security and production manager should jointly co-ordinate the search, briefing staff to question the items found around them;

- Should the item be there?
- Can it be accounted for?
- Is it out of place?

If any suspicious items are identified then the head of security should initiate a cordon until the police arrive. Cordon distances should be as follows. Letter sized item; 100 meters. Suitcase sized item; 200 meters. Vehicle sized item; 400 meters.

Agenda Item 3

With the increased risk of a terrorist attack taking place at an event or in crowded places we will be briefing all security and production staff in accordance with the counter terrorism event guidance document.

The Licensing Objectives

Statement Of Intentions

As organisers we intend to build on our success with other events, maximizing the positive benefits we offer to arts, culture and communities whilst minimising any disruption or disturbance.

To satisfy the four main licensing objectives we intend:

- To provide a safe, enjoyable, and successful event of leading standards.
- To provide a high standard of planning, organisation, and management.
- To listen and respond to the needs of local residents and communities.
- To work in partnership with Sevenoaks District Council, Police, Fire, and Ambulance services, and to involve the authorities in agreeing priorities and setting standards.

3.8 Prevention of Public Nuisance

We do not consider any areas to be particularly vulnerable to public nuisance surrounding the event, as the site is situated away from houses and towns.

3.8.1 Event Sound

The event will meet the guidelines of the Noise Council Code Of Practice on Environmental Noise Control at Concerts (1995). An event Noise Assessment & Noise Management Plan will be produced to ensure compliance with the guidance of the code.

3.8.2 Crowd Noise

Crowd noise is not expected to be a problem during the event as the nearest residential premises are more than 400m away and the main outdoor stages are finishing before 23:00.

Posters will be displayed at the main exit asking attendees to leave quietly, stewards will amplify this message verbally.

3.8.3 Publicity

In the past we have found that publicity is the best combat we have against public nuisance. A letter drop has been carried out to all immediate local residents we feel might be affected by the event, detailing the event timings and providing contact telephone numbers for the management team and production office that can be used to discuss concerns or report any disturbance.

3.8.4 Lights

All effects lighting will be contained by the marquees and surrounding trees. Security and site lighting will be positioned to prevent any light spillage into residential windows.

3.9 Prevention of Crime and Disorder

3.9.1 Drugs

We operate a strict zero tolerance policy on drug use and possession. All guests to the event will be searched upon entry, any drugs found will be confiscated, the offending patron detained and the police informed. Locked amnesty bins will be provided at the entrance to the campsite and the entrance to the arena to encourage any attendees carrying drugs to hand them in. Welfare councillors will be onsite to offer information on the dangers of drugs and support to any drugs users.

The festival's strict zero tolerance policy on drugs is advertised on the festival's website in the FAQ and Terms and Conditions sections.

3.9.2 Violence

Violence of any sort is not expected from our guest profile and is very much frowned upon in the ethos of the event. However, measures will be in place to prevent and/or deal with any incidents effectively. All guests will be searched on entry, any weapons found will be confiscated and the police called. Violent persons will not be admitted to the site. A licensed security team will be available for easy deployment to any incident on or off site.

3.9.3 Egress Dispersion

The security team will carry out post event crowd dispersion. A dispersion plan will be available as part of the Crowd Management Plan.

3.10 Protection of Children from Harm

3.10.1 Alcohol

All attendees will be searched upon entry and asked for identification. Any contraband material will be confiscated. Contraband material includes alcohol if the person carrying it cannot prove they are over the age of 18.

It is a mandatory condition of entry that Under 18s wear a brightly coloured 'Under 18's' wristband with the telephone number of their elected guardian written on it to enable easy identification of children on-site.

Attendees will be asked for identification if attempting to buy alcohol from the bars on-site using the challenge 25 procedure.

Any under 18's who appear to be or are found to be intoxicated will be taken to the first aid point where they will be supervised, and their parents or guardians contacted. If no contacts can be found then they will be passed on to the police for further care.

3.10.2 Explicit Material

During the screening of films the cinema tent will be managed so as to adhere to the age restrictions for viewing content given by the titles BBFC classification.

Any venue featuring entertainment or material that may be considered explicit or adult will have age restricted entry and will be inside opaque tented venues to prevent access or viewing by children.

3.10.3 Age Restrictions For Entry

LeeFest is a family event and therefore open to anyone of any age. Children aged 16 and under must be accompanied by an adult aged 21+ years at all times during the festival. Parents will not be allowed to drop children off and leave them for the day- they must be paying guests at the event and remain with their children at all times. Those aged 17 and over may attend of their own accord but must wear an Under 18's wristband with the contact details of their parents or guardians. Children aged 12 and under can attend for free.

3.10.4 Protection from Aural Harm

Hearing defenders will be available for parents to borrow for a small refundable deposit from the Welfare tent onsite. Parents and guardians will be informed of this facility in advance of the event.

3.11 Public Safety

The event management plans have been developed in accordance with the guidance given by the Event Safety Guide, and are continually being developed as part of the consultation between with local authorities. All activities and installations necessary for the running of the event are fully risk assessed by the event organisers or the supplying contractors, and will meet any relevant regulations, standards and guidance.

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Neverworld 2018 Noise Management Plan V2

Wilderness Lane
Hever
Edenbridge
TN8 7LP

Prepared by: Chris Beale Thursday, 17 May 2018

This management plan is a live document that will be updated as the overall concert plan develops. Updates will be version tracked and circulated by e-mail.

Comments or questions relating to this document should be referred to the author.

Data Centre Controlled

Touring Systems
IT & Comms

Installation
Custom Design

Environmental
Noise Monitoring
Air Quality
Meteorological
Calibration
SPLtrack
SPLcloud
Management
Consultancy

A handwritten signature in black ink, consisting of several loops and a long horizontal stroke at the bottom.

Chris Beale

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1. Overview

1.1. This NMP concerns a multi-day event for up to 5000 persons featuring various artists. It is scheduled from Thursday 2nd August to Sunday 5th August 2018. The event is operated by a highly experienced management team that has extensive knowledge of large event production. SPLtrack is an environmental management company that has been responsible for noise management at many events throughout the UK.

1.2. The organisers declare their commitment to best practice in environmental noise management, acknowledging the recommendations of the Noise Council Guidance on the Control of Noise at Concerts 1995 and the amenity of nearby residents.

2. Arena layout and stage orientation

2.1. The site plan for the 2018 event is appended to this document. This plan may be updated as further information becomes available.

3. Propagation modelling

3.1. The arena plan has been updated to optimise noise propagation. Appendix 3 illustrates the likely impact of the event upon nominated receptors.

3.2. The model assumes standard meteorological conditions.

4. Size of sound systems

4.1. The organisers operate a policy that the sound system must be designed to ensure that the lowest amount of acoustic power is used to achieve satisfactory entertainment sound levels. This policy will help to ensure that sound systems remain under control throughout the event.

4.2. In pursuance of this policy and where required, delay loudspeaker positions and other sound containment methods may be deployed. This policy optimises audience sound levels and minimises offsite noise propagation.

5. Noise monitoring system

5.1. The noise monitoring system that will be used is called SPLtrack, a network of onsite and offsite meters that are viewed in real time at event control and at any location with Internet access including mobile devices.

The system conforms to BS61672-3 Class 1 and is supplied with UKAS approved calibration certificates.

5.2.A noise monitoring station will be located at the mix position of the principle noise source featuring a live display screen to inform the sound engineer of noise levels and frequency information.

5.3.Three offsite noise monitoring stations will be placed at representative locations agreed with the licensing authority.

5.4.SPLtrack produces a live dynamic sound propagation map and performs sound source matching to link sources with receptors.

5.5.The system permits real-time display of levels at all locations and will guide the mix engineers if sound levels approach the control limits proscribed under the license.

5.6.The noise monitoring stations connect to the central control point by either the site network, the Internet via broadband or by 3/4G and deliver real-time data and audio that enables the nature of the sound at the monitoring location to be determined.

6.Noise management team

6.1.The main noise monitoring team will comprise two representatives.

6.2.Site security personnel will be briefed to identify and report noise related issues in conjunction with their other duties.This includes portable sound systems that have not been authorised for use on the site.

6.3.A briefing, review and management policy document will be created for those involved during the event.

7.Communication

7.1.On-screen messaging is provided at the onsite meter location enabling direct communication with sound control staff.As this is a head-up illuminated display in eye-line of the sound engineers it provides the primary method of communication.

7.2.Sound operators will be equipped with walkie talkie radios and mobile numbers will be shared.

7.3.At key times and when necessary the sound control representative will be present at the sound mix position.

8.Scheduling of stages

8.1.The organisers will schedule the stage in accordance with the licensing conditions and leave sufficient time to ensure that the last performance ends prior to curfew.

9.Venue opening hours

9.1.Please refer to appendix 4.

10.Licensing conditions

10.1.The organisers undertake to comply with the conditions relating to noise levels set out by the licensing authority prior to the event.

10.2.When available, a copy of the noise conditions will be appended to the noise management plan and will be displayed in the sound control office and in abbreviated form at the sound stages.

11.Identification of the parties

11.1.The event managers are Phizzwizzards Ltd., Room 204 Shakespeare Business Centre, 245A Coldharbour Lane, Brixton SW98RR (PHW).

11.2.The sound management consultants are SPLtrack Limited (SPL) of Mallory Park Circuit, Kirkby Mallory, Leicestershire LE9 7QE.

11.3.The Licensing Authority is Sevenoaks District Council, Argyle Road, Sevenoaks, Kent TN13 1HG (SDC).

11.4.The sound management consultants will liaise with Environmental Health Officers of SDC under direction from PHW management.

12.Determination of MNL (Music Noise Level) limits

12.1.The MNL limits at noise sensitive receptors shall be set by SDC in agreement with PHW prior to the event.

12.2.SPL will configure the SPLtrack noise management system to monitor all audio sources and representative offsite locations and will provide real-time information to enable SDC to verify compliance with licence limits.

13.System Design

13.1.The design of each loudspeaker system will be undertaken by a competent person with an understanding of environmental noise issues.

13.2. The system will be designed with consideration to the directivity and scope of coverage of the loudspeaker systems.

13.3. System design shall be conducted with reference to any special characteristics of the topography or geography of the site.

13.4. The sound systems will be equipped with a suitable limiting device. Access to the limiting device shall be permitted to authorised persons only.

14. Installation of loudspeaker systems

14.1. Only qualified personnel shall undertake the installation of loudspeaker systems.

14.2. After installation the noise management representative will verify that the sound systems comply with the design criteria and a completion certificate will be signed.

15. Event Sound Control Office

15.1. The organiser will establish suitably located heated, well-lit, secure office facilities for the management of environmental noise.

16. Identification of points of control

16.1. The noise management representative will identify the locations at which the sound levels are directly controlled and adjusted and ensure that all parties are familiar with the means of access to these positions.

17. Onsite monitoring locations

17.1. A reference location will be identified for the sound system being the point at which sample sound level measurements will be taken. This will normally be at the front of house sound mix position.

18. Monitoring equipment

18.1. Class 1 networked monitoring stations will be installed at the appointed offsite monitoring station.

18.2. A Class 2 device may be used at the mix position.

19. Verification of sound systems

19.1. At a time agreed by the parties the noise management representative will conduct a propagation test. During this test, offsite noise measurements will be viewed via the SPLtrack monitoring system, streamed audio from the offsite location will be available and further measurements will be made using portable equipment if necessary.

Agenda Item 3

19.2. The propagation test will consist of typical program music for each sound source, transmitted from each system in turn for a period of 1 minute at a level equivalent to the level set out in the event license and measured at the reference location for that system.

19.3. A further test will be conducted with all systems operating concurrently.

19.4. Offsite measurements will be taken at the monitoring locations established under <Identification of monitoring locations> above.

19.5. The offsite measurements will be related to the sound levels set at the control positions during the test and an attenuation figure will be calculated. From this figure a maximum level for the control position will be set for the duration of the event.

19.6. The MNL (Music Noise Level) limit set at the console will in any case not exceed 100dBAeq(15 min) and the maximum sound pressure level at any point in the audience shall not exceed 137dB.

20. Briefing of sound personnel

20.1. All sound operators will be briefed prior to the event by SPL and event managers.

20.2. Sound operators will be briefed to follow the instructions of the noise management representative without delay and without verification from any other party.

21. Self-monitoring

21.1. Sound operators will be provided with displays showing in real time data from network noise meters.

21.2. Monitoring by sound operators will take place continually throughout the event. Sound operators will not be required to log their own measurements.

21.3. Sound contractors will be required to obscure third party sound meters from the sight of visiting engineers and will be obliged to rely only upon SPLtrack meter information.

22. Other Monitoring

22.1. Portable monitoring by the noise management representative and/or SDC may take place at intervals on or around the site. For this purpose a Class 1 sound level meter will be used.

23. Maintenance of Records and Reporting

23.1. Records will be kept in perpetuity.

23.2. Reports will be available on demand via the SPLtrack web portal.

23.3. Reports will be supplied in graph and data table format. They will include the following metrics:

23.3.1. $LA_{eq(t)}$

23.3.2. LAF_{max}

23.3.3. $LZ_{eq(t, 63Hz)}$

23.3.4. $LZ_{eq(t, 125Hz)}$

23.3.5. L_{10}

23.3.6. L_{90}

23.3.7. $LZ_{eq(t, 1/3 \text{ Octave})}$

24. Receipt of complaints

24.1. The event managers, the Licensing Authority or the Police may receive complaints from the community.

24.2. PHW will publish a dedicated telephone number for public complaints.

24.3. The noise management representative will maintain a log of all complaints referred and will document responses and actions.

24.4. The noise management representative will respect and will act upon the decision of SDC if remedial action is necessary with reference to PHW.

25. Procedure for dealing with excessive noise levels

25.1. It may be necessary for the sound configuration of the stage to be adjusted to comply with information received from off site measurements. In this case the following procedure shall be used.

25.1.1. The noise management representative will instruct the Sound Operator on the relevant stage to comply.

25.1.2. All actions will be verified and logged and the change in sound level recorded.

25.1.3. Further information regarding actions to be taken in cases of non-compliance with sound control instructions is given in appendix I.

26. Communication with Sound Operators

26.1. The methods of contact to the Sound Operators are as follows:

26.1.1. Person to Person or by infrastructure telephone to the Sound Operator.

26.1.2. Via SPLtrack head-up displays.

26.1.3. By radio contact with the stage manager. All stage managers will have walkie-talkies with earphones for use in high noise environments. The appropriate channel will be identified at the briefing.

26.1.4. By mobile telephone. All mobile numbers will be collated on an information sheet prior to the event and distributed at the briefing.

27. Following the event:

27.1. A review of the sound levels and procedures will be undertaken by SPL within 14 days of the end of the event.

27.2. A report will be written by SPL and delivered to PHW within 30 days of the event.

27.3. SPL senior staff and/or the noise management representative will attend debriefing meetings as required.

End

Appendix I - Sound Management Process

(displayed in the venue office)

SPLtrack Ltd is the appointed sound consultant for the event. Sound levels are being monitored in real-time, 24 hours a day. The event has strict noise license conditions. The noise management representative will be working to keep the event operating within noise limits. Breach of these limits is a serious matter.

The guidance of the noise management representative must be respected at all times. When action is necessary, the following strategy will apply:

↓ Stage 1 - Request to turn down ↓

Assistance will be provided by the noise management representative. If the sound operator in question fails to comply:

↓ Stage 2 - Warning ↓

Person responsible for non-cooperation identified and the event manager informed.

↓ Stage 3 - Intervention ↓

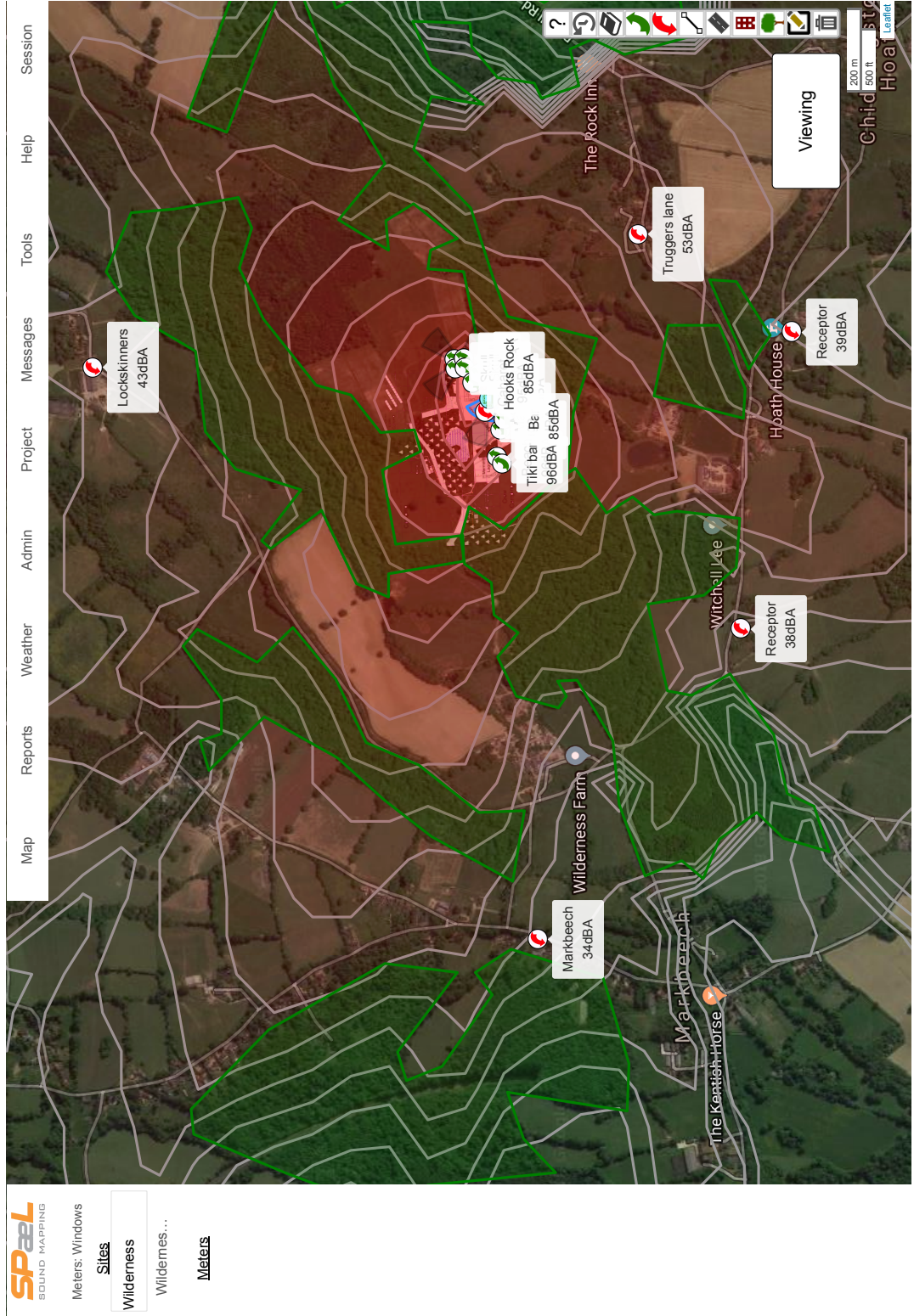
1. Physical intervention. This may include independent attenuation of the system by other staff or physical disconnection of sound system elements.
2. Disciplinary action.
3. Ultimately if there are no other options the performance may be terminated.

Other facilities such as cafes and bars that may have permission to operate background music after hours must ensure that noise cannot be heard more than 10m from the facility in any direction.

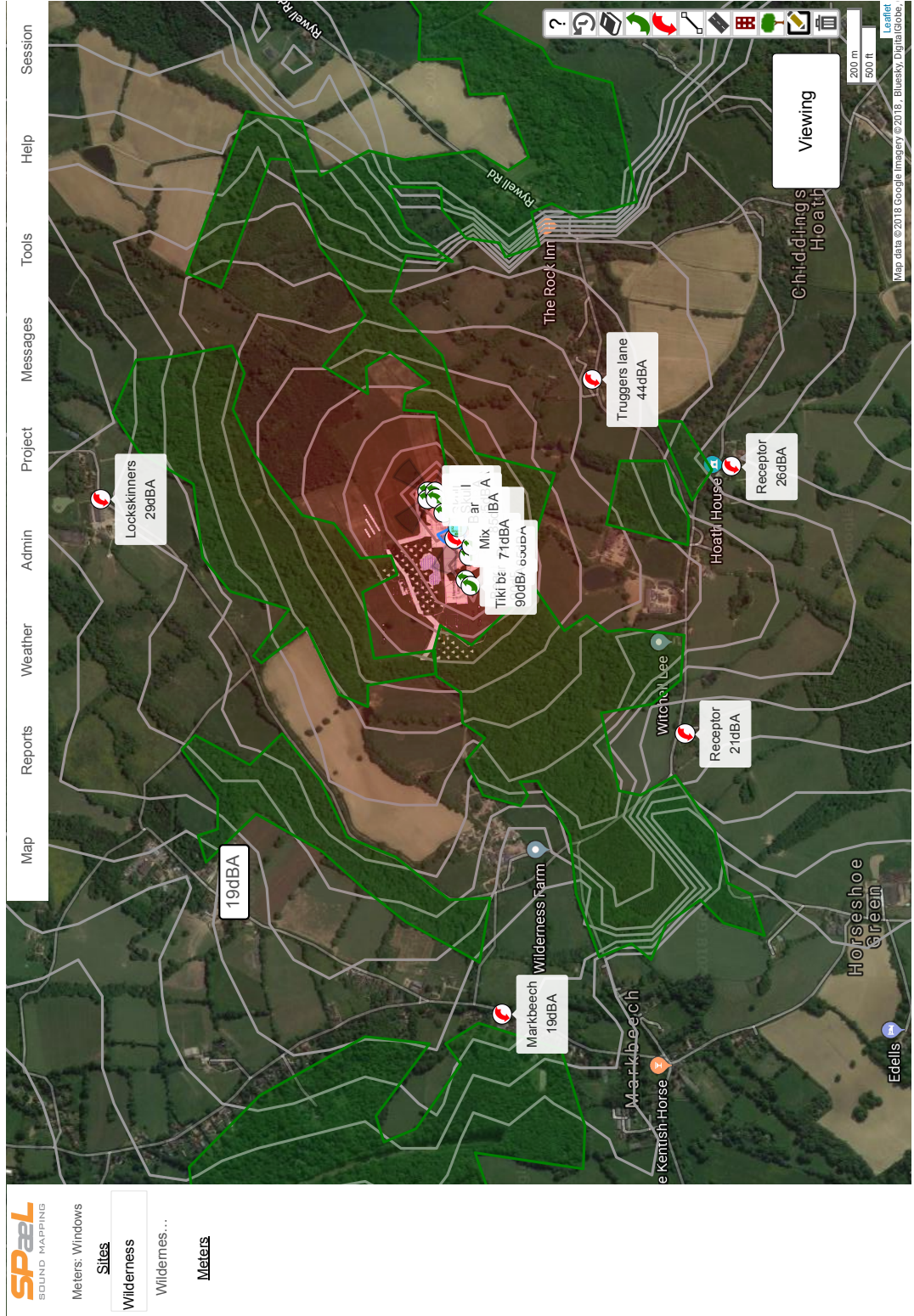
A competent person must be on duty at all times at each venue during operating hours.

Be aware of venue operating times and post a copy of the venue closure schedule in a prominent position.

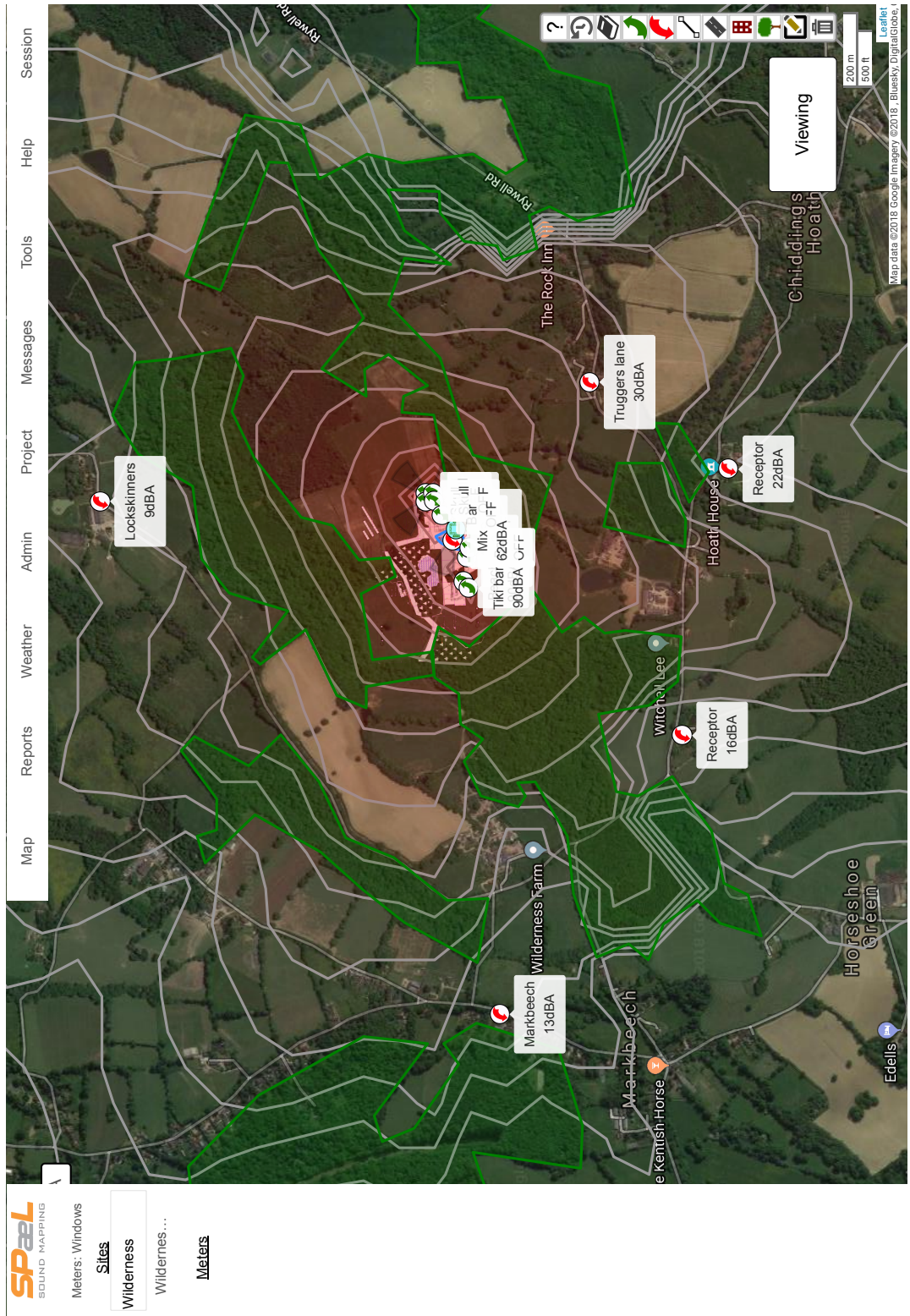
Appendix 3 - Propagation model



Neverworld 09.00 to 23.00



Neverworld 23.00 to 02.00



Neverworld 02.00 to 09.00

Appendix 4 - Venue applied hours

Stage / Area	Thu 2nd Aug		Fri 3rd Aug		Fri 3rd Aug		Sat 4th Aug		Sat 4th Aug		Sun 5th Aug	
	Opening Time	Closing Time	Opening Time	Closing Time	Opening Time	Closing Time	Opening Time	Closing Time	Opening Time	Closing Time	Opening Time	Closing Time
Campsites	12:00	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	14:00
The Nevenwoods Realm												
The Fortress Stage	n/a	n/a	n/a	n/a	10:00	23:00	n/a	n/a	n/a	n/a	n/a	n/a
The Circus Stage	17:00	23:00	n/a	n/a	10:00	23:59	00:00	02:00	10:00	23:59	00:00	02:00
The Wendy House Stage	n/a	n/a	n/a	n/a	10:00	23:59	00:00	02:00	10:00	23:59	00:00	02:00
Tinkerbell's Taphouse Bar	17:00	23:00	n/a	n/a	10:00	23:59	00:00	02:00	10:00	23:59	00:00	02:00
Pans Playground Kids Area	10:00	23:59	n/a	n/a	10:00	23:59	n/a	n/a	10:00	23:59	n/a	n/a
Mermaids Lagoon Realm												
The Beach Stage	17:00	23:59	00:00	02:00	10:00	23:59	00:00	02:00	10:00	23:59	00:00	02:00
The Rainbow Rooms Stage	17:00	23:59	00:00	02:00	10:00	23:59	00:00	06:00	10:00	23:59	00:00	06:00
Tiger Lilys Tiki Bar	17:00	23:59	00:00	02:00	10:00	23:59	00:00	06:00	10:00	23:59	00:00	06:00
Skull Ridge Realm												
The Goldmine Stage	n/a	n/a	n/a	n/a	10:00	23:59	00:00	02:00	10:00	23:59	00:00	02:00
Hooks Rock Stage	n/a	n/a	n/a	n/a	10:00	23:59	00:00	02:00	10:00	23:59	00:00	02:00
Gentleman Starkeys Cabaret	n/a	n/a	n/a	n/a	10:00	23:59	00:00	02:00	10:00	23:59	00:00	02:00
The Jolly Roger Cabaret	n/a	n/a	n/a	n/a	10:00	23:59	00:00	02:00	10:00	23:59	00:00	02:00
The Frontier Bar	n/a	n/a	n/a	n/a	10:00	23:59	00:00	02:00	10:00	23:59	00:00	02:00
Backstage												
Crew / Guest Bar	12:00	23:59	00:00	02:00	10:00	23:59	00:00	02:00	10:00	23:59	00:00	02:00

Appendix 5 - Licensing Conditions (Noise)

- I. TBA - conditions will be appended when available.

Appendix 6 - Glossary of Terms

Ambient Noise	The total encompassing sound in a given situation at a given time, usually composed of sound from many sources far and near
A-weighted sound pressure, PA	Value of overall sound pressure, measured in pascals (Pa), after the electrical signal derived from a microphone has been passed through an A-
A-weighted sound pressure level, L _{pA}	Quantity of A-weighted sound pressure, given by the following formula in
Background Noise Level, LA _{90,T}	The A weighted sound pressure level of the residual noise at the assessment position that is exceeded for 90% of a given time interval, T, measured using time weighting, F, and quoted to the nearest whole number of decibels
Daytime Decibel (dB)	The period 09:00-23:00 hours
Decibel (dB)	A unit of level derived from the logarithm of the ratio between the value of a quantity and a reference value. It is used to describe the level of many different quantities. For sound pressure levels the reference quantity is 20 uPa. The threshold of normal hearing is in the region of 0 dB and 140 dB is the threshold of pain. A change of 1 dB is only perceptible under controlled conditions
dB(A), L _{Ax}	Decibels measured on a sound level meter incorporating a frequency weighting (A weighting) which differentiates between sounds of different frequency (pitch) in a similar way to the human ear. Measurements in dB(A) broadly agree with people's assessment of loudness. A change of 3 dB(A) is the minimum perceptible under normal conditions, and a change of 10 dB(A) corresponds roughly to halving or doubling the loudness of a sound. The background noise in a living room may be about 30 dB(A); normal conversation about 60 dB(A) at 1 metre; heavy road traffic about 80 dB(A) at 10 metres; the level near a pneumatic drill about 100 dB(A)
Free-field level	Sound pressure level measured outside, far away from reflecting surfaces. Measurements are made 1.5 m above the ground and at least 3.5 m away from other reflecting surfaces are usually regarded as being free-field measurements. To minimize the effect of reflections the measuring position should be at least 3.5 m to the side of the reflecting surface (i.e. not 3.5 m from the reflecting surface in the direction of the source). Estimates of noise from aircraft overhead usually include a correction of 2 dB to allow for reflections from the ground.
Façade level	Sound pressure level measured 1 m in front of the façade of a property.
LA _{10,T}	The A weighted noise level exceeded for 10% of the measurement period, T.
LA _{90,T}	The A weighted noise level exceeded for 90% of the measurement period, T. This is defined in BS 4142 as the background noise level.
L _{AE}	The sound exposure level – the level of a sound with a period of 1 second that has the same sound energy as the event considered.

Agenda Item 3

$L_{Aeq,T}$	The equivalent continuous A-weighted sound pressure level is the value of the A-weighted sound pressure level in decibels (dB) of a continuous, steady sound, that within a specified time interval, T, has the same mean squared sound pressure as the sound under consideration that varies with time.
L_{Amax}	The highest A weighted noise level recorded during a noise event. The time weighting (slow or fast) should be stated.
Night time	The period 23:00-09:00 hours.
Octave band	Band of frequencies in which the upper limit of the band is twice the frequency of the lower limit.
Third octave band	Band of frequencies in which the upper limit of the band is 2 times the frequency of the lower limit.
Residual noise	The ambient noise remaining at a given position in a given situation when the specific noise source is suppressed to a degree such that it does not contribute to the ambient noise.
Sound Power Level, L_W	An absolute parameter widely used for rating and comparing sound sources. Sound power is a physical property of the source alone, independent of any external or environmental factors.
Sound Pressure, p	Root-mean-square value of the variation in air pressure measured in pascals (Pa), above and below atmospheric pressure, caused by the sound.
Sound Pressure Level, L_p	Quantity of sound pressure, in decibels (dB).
Specific Noise Level, $L_{Aeq,Tr}$	The equivalent continuous A-weighted sound pressure level at the assessment position produced by the specific noise source over a given reference time interval.
Specific Noise Source	The noise source under investigation.

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Representation made by Environmental Protection on 7th June 2018 direct to IDOX

I refer to the application for Neverworld to take place between 02/08/2018 and 05/08/2018. I have concerns that the nature and extent of the proposed event will result in undue noise disturbances (from regulated entertainment) at nearby neighbouring properties (particularly Truggers Lane).

I do not consider that adequate consideration has been given to the extremely quiet nature of the area around the event venue and the night time Music Noise Levels (MNL) proposed by the applicant (35dBA at 1m from the façade of the nearest noise sensitive property) will mean that noise from the event is audible and potentially disturbing throughout the night. Whilst the soundscape of this area is dominated by aircraft overflights during the early evening (these are subject to wind direction and airport landing priorities) once these finish, background noise levels are naturally very low and therefore any uncharacteristic/ un-natural noise source will be very perceptible (even at unmeasurable levels) as a result of the psychoacoustic effect (i.e. human perception). The MNL suggested by the applicant will potentially be 10db(A) above this natural background level and so is likely to disturb sleep (with a window open for ventilation). Crowd noise (cheering and shouting) cannot be regulated and may occur throughout a performance. This may be highly noticeable

As demonstrated at last year's event, the MNLs proposed by the applicant are difficult to achieve whilst maintaining an acceptable experience for guests and consequently without careful and considered management may not be achieved at all times. It is unlikely that the Environmental Health Team will be able to provide sufficient cover to insure that MNL levels are adhered to throughout the night.

Therefore, in order for residents to be assured that they will not be disturbed throughout the night, I would request that a terminal hour be specified beyond which residents can be certain they will be able to sleep without disturbance from the event. I consider that this terminal hour should be significantly earlier on the Thursday night of the event as Friday will be a normal working day for most residents.

I do not consider that the application and supporting documentation provides sufficient reassurance that the licencing objective of 'The Prevention of Public Nuisance' will be met. It would be my expectation that the applicant would have suggested a number of appropriate conditions as part of their application which could be considered and critiqued by Environmental Health. Unfortunately the application does not suggest any such conditions.

Agenda Item 3

With consideration to the above information; I wish to object to this current application on the grounds of Public Nuisance at this time.

In addition, enforcement powers within the Health and Safety at Work Act 1974 are not appropriate for use at short term/ duration events unless there is a risk of serious personal injury. Whilst the applicant has made reference to the "Event Safety Guide", risk assessment of activities and relevant regulations and guidance, I do not consider that it has been sufficiently demonstrated that the licensing objective of "Public Safety" will be met.

Therefore if members are minded to grant this application it is requested that the applicant be required to produce an Event Safety Management Plan to be agreed a minimum of 2 weeks in advance of the event with partner agencies and the local authority. Any measures and steps agreed to ensure the safety of the event as part of this plan should be made conditions of any licence granted.



**Kent
Police**

Chief Officer of Police Representation in relation to an application for **grant** of premises licence made under Part 3 **Section 17** Licensing Act 2003 (S18 Licensing Act 2003)

Details of person making representation	
Name of Chief Officer of Police	Chief Inspector Anthony Dyer
Postal Address: (Area Headquarters)	Police Station London Road Swanley Kent BR8 7AJ
E-mail address	west.division.licensing@kent.pnn.police.uk
Telephone Number:	01732379255

Details of premises representation is about	
Name of Premises:	Leppards Wilderness Farm
Address of premises:	Wilderness Lane Hever Sevenoaks Kent TN8 7LP
Date application received by police	17 th May 2018
Date representation sent to Licensing Authority	13 th June 2018

The Chief Officer of Police has received an application for the grant of a premises licence made under the provisions of Section 17 Licensing Act 2003, and under Section 18 of that Act, asks the Licensing Authority to consider these representations in respect of: -

Please tick one or more of the licensing objectives that the representation relates to:

Prevention of crime and disorder	X
Public Safety	X
Prevention of public nuisance	X
Protection of children from harm	X

Is this a representation regarding the Designation of Premises Supervisor under S18 (9) Licensing Act 2003? NO

If yes, complete the following statement: -

The relevant representation within the meaning of S.18(6) of the Licensing Act satisfy the requirements of S.18(9) of that Act and are as follows:

Please use separate sheets where necessary

Agenda Item 3

The relevant representations within the meaning of S.18(6) of the Licensing Act satisfy the requirements of S.18(7) of that Act and are as follows:

Please give the reason for the representation and detail the evidence supporting it:

This application is for the grant of a time limited licence to cover the period of 2nd – 5th August 2018 for a music festival to be held at Wilderness Farm, this is the third year that this event has been held at the location. Due to the size and location of the event concerns are raised in relation to Public Safety, the Protection of Children from Harm, Prevention of Public Nuisance and the Prevention of Crime and Disorder.

Public Nuisance

The location although remote does have residential properties close by and the amount of traffic that will be generated by an event of this size utilising the minor roads to arrive and depart has potential for to significantly impact upon this rural community.

Public Safety/Protection of Children from Harm

The availability of alcohol and possibly other prohibited substances can lead to harm to young and vulnerable people. The festival layout can lead to risk due to the type of location and provision of camping onsite. Any large gatherings of people gives rise to the possibility of incidents causing disruption or harm and gain media attention.

Prevention of Crime and Disorder

Large gatherings of people in general coupled with the provision of entertainment, alcohol and camping provides an atmosphere that without adequate security and welfare provision may be more at risk of violence theft and other offences.

While the operating schedule covers the majority of what would be anticipated to show adequate control and management of the premises Kent Police has identified areas which could be improved.

It should be noted at this time that the Police Licensing Officer has had sight of an Event Management Plan but not Security/Crowd Management Plan or Traffic Management Plan to aid with the assessment of the risk of this event.

Suggested conditions that could be added to the licence to remedy the representation or other suggestions the Licensing Sub Committee may take into account:

Please use separate sheets where necessary

Kent Police seek the attachment of the following conditions to any premises licence granted in order to assist with the control and management of the event taking place under this licence:

1. Challenge 25 will be in operation at the entrance to the event area and at all places where the sale of alcohol is permitted.

2. Signage will be clearly displayed at all places where the sale of alcohol is permitted advising customers that Challenge 25 is in operation.
3. SIA licensed security will be used in any positions where searching, refusal of entry, patrolling or intervention may be required and at the sites of all licensable activities.
4. Stewards and volunteers will be used to assist with general information and monitoring of activity around the site; this team will not replace or replicate the provisions of the SIA licensed security team.
5. All security staff, stewards and volunteers will be suitably briefed in their duties prior to the admission of the public to the site and before entertainment provision starts on each event day. This briefing should include, but is not limited to, communications, emergency procedures and welfare.
6. It shall be a condition of entry that each attendee will be searched upon entry to the event site. All searching will be carried out by suitably accredited staff and any prohibited items will be retained securely by staff.
7. Amnesty bins provided by the organiser at point of entry to the event area, these must be adequately secured and emptied by suitable staff. Any items removed from these bins should be securely stored and dealt with in an appropriate manner.
8. All security staff, stewards and volunteers will wear clothing which makes them easily identifiable to members of the public.
9. All staff are required to wear the correct Personal protective equipment (PPE) for the activities they are undertaking at all times. All PPE must be in a clean and useable state.
10. Key staff shall be issued with a radio; this includes key staff at the site of each licensable activity and the security team
11. All staff shall be provided a contact sheet prior to the event stating the frequencies each team will be using on the radio and a list of mobile numbers in the event of radio failure.
12. Public car parking will be managed through experienced traffic management staff that shall be fully visible and identifiable during the duration of the event.
13. Posters will be displayed at all exits requesting attendees leave quietly, this message will be reinforced by stewards and volunteers as necessary.
14. A direct telephone line must be made available in order to receive any complaints

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from members of the public. The line must be manned for the duration of the event with details provided to the public of event hours. The complaint contact number must be provided to the public at least 5 days prior to the event.

15. A log book will be maintained detailing any incidents and accidents occurring on or within close proximity of the site or any complaints received by any means in relation to the event from any person, responsible authority or staff. Any such record must be signed and dated by the person making the entry and must be produced to an authorised officer of the local authority or to a police officer on reasonable request.

16. No unaccompanied children will be permitted on the event site at any time.

17. If a tent is provided that contains adult content signs will be placed at the entrance to the tent advising that persons under the age of 18 are not permitted. During times that the tent contains adult content security staff will be positioned at the entrance to the tent to prevent access by anyone under the age of 18.

Signed:

Print name: Ellen Shaw

Pp Chief Officer of Police for the Police Area in which the licensed premises are situated.

Date: 13th June 2018

Force Number: PSE 52479

Representation may be made at any time during the 28 consecutive days starting on the day after the day on which the application to which it relates was given to the authority by the applicant.

Please return this form along with any additional sheets to the Licensing Authority.

This form must be returned within the Statutory Period.

Michael Moss

From: Michael Moss
Sent: 21 June 2018 17:11
To: Michael Moss
Subject: Parish Council Representation: Neverworld 18/01654/LAPRE

Sent: 13 June 2018 09:19
Subject: Neverworld application, Wilderness farm, Hever. August 2018

Mr. Moss

Please find below **Hever Parish Council** comments towards the licensing application as above. Could you please record these as a formal public comment on the application. I note the deadline of the 14th June.

Hever Parish Council scrutinise all licensing applications in the parish, and have invested a significant amount of time and efforts on the applications on this site, since the first Leefest festival in 2016. We understand and respect a number of varying views from residents and visitors, our primary concern for this event on this site is the risk of disturbance (noise, light pollution, traffic congestion, crime and disorder to locals in close vicinity and the scale of the event. We note the recent withdrawn applications from 2 other events on this site for Summer 2018.

Since 2016 we have worked closely with Chiddingstone Parish Council, SDC District Cllrs., members of the licensing team and the organisers too. Since the last Leefest, we have met all together in September and recently in June.

We would encourage SDC to set limits to minimise the noise breaches and disturbances that occurred last year. We note the proposed improvements in technology and logistics from the organisers for this years event.

We have also encouraged the organisers to carefully consider the security risks, noting this year's high profile acts, the increased awareness of this event (third year) and the rural and open location.

Charlotte Cole

Clerk and Responsible Financial Officer
Hever Parish Council

Sent: 08 June 2018 10:15
Subject: 18/01654/LAPRE: Neverworld - Wilderness Farm Hever

Chiddingstone Parish Council recognises that much work has been undertaken by licencing officers and district representatives; we are pleased that Neverworld will be the only festival at Wilderness Farm this year.

We are content that the applicant can run a safe festival that is largely free from trouble; that is enjoyed by many residents of the Parish; and for those living within 1Km of the site is free.

Having said that, last year there were significant breaches of the db level allowed by the licence and insufficient control and enforcement that subjected non-festival-going residents to a significant noise nuisance.

In the context of that we have met the applicant to discuss how Neverworld would prevent the breaches of the noise licencing condition that happened last year. We continue to believe that a reduction from last year's levels is warranted. Neverworld have submitted that they should be allowed

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the same db rating as last year, but with a significantly enhanced management and enforcement regime. We accept that there is some merit in their argument that the overnight entertainment is part of the festival experience and we are not expecting them to run a silent disco. It will be down to licencing officers to decide the most appropriate course, but db levels should certainly be no greater than last year and preferably be somewhat reduced.

We were pleased that the applicant recognised that the event last year had breached the limits set on several occasions and indicated they have already put in measures which are likely to make a considerable improvement on last year. These should now be put into the licence conditions.

1. Bespoke technology to limit the base frequency.
2. In the key hours 2am - 6am they should only operate one event stage so they can control it more easily.
3. They should have an event control team that can monitor multiple sites and make adjustments much more rapidly.
4. The event control management should be independent of event production and have authority over it so there are much clearer lines of control of noise and communication with the public.
5. Dynamic response. A condition should be the ability to respond faster to changing situations. Noise propagation is considerably dependent on weather; wind strength and direction as well as humidity. Our ambient noise levels are also dependent on that because of where and when the aircraft fly. The event control team should have sufficient manpower that if a change occurs that changes the noise shadow from the soundcheck then they will be able to keep within limits.

We understand that for some residents, especially on Truggers Lane, there remains the view that it will cause a considerable nuisance in any circumstance, but if these measures are strictly enforced it would reduce and mitigate the impact on the local environment and in the local community to the point where we can support the application this year. We also request that should significant breaches occur this year a licence will only be granted if we can return to 2016 levels in future years and this should be written in as a condition. The applicant has made his intention clear that they wish to run the festival at Wilderness Farm for some years to come and we are happy to support that as long as it does not come with a noise nuisance that persistently (i.e. over four noise measuring periods) breaks licence conditions.

Richard Streatfeild

RG Streatfeild MBE
Chair
Chiddingstone Parish Council

Michael Moss

From: Michael Moss
Sent: 21 June 2018 17:30
To: Michael Moss
Subject: Resident Representations

From: publicaccess@sevenoaks.gov.uk [mailto:publicaccess@sevenoaks.gov.uk]
Sent: 18 May 2018 17:33
Subject: Comments for Licensing Application 18/01654/LAPRE

Licensing Application comments have been made. A summary of the comments is provided below.

Comments were submitted at 5:33 PM on 18 May 2018 from Mr Roland Foord.
Address:Wilderness Farm Wilderness Lane Hever Kent TN8 7LP

Customer Details

Name:Mr Roland Foord
Address:Keepers Cottage, Hill Hoath Road, Chiddingstone, Kent TN8 7AE

Comments Details

Commenter Type:Neighbour
Stance:Customer objects to the Licensing Application Reasons for comment:

- Crime Objections
- Noise Disturbance
- Opening Hours
- Prevention of Public Nuisance
- Protection of Children from Harm
- Public Safety
- Traffic

Comments:5:33 PM on 18 May 2018 This is one of what appears to be at least three planned music festivals (and who knows how many more?) over the summer months in our peaceful rural location on a site poorly served by the local lanes and wholly unsuitable for the volumes of traffic to be generated. Why is it necessary or permissable for these events to be imposed on local residents who will have to endure summer evenings and nights of amplified noise nuisance (families with young children live nearby including us) with associated damage to local wildlife and habitat, detrimental impact on local road and traffic and the inevitable risk of theft and damage to property and other criminal activity that will result from the influx of large numbers of people. The proposed hours for live music and refreshments make no sense in a rural context in the middle of the summer and school holidays. Permission must not be granted.

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From: publicaccess@sevenoaks.gov.uk [mailto:publicaccess@sevenoaks.gov.uk]
Sent: 11 June 2018 11:20
Subject: Comments for Licensing Application 18/01654/LAPRE

Licensing Application comments have been made. A summary of the comments is provided below.

Comments were submitted at 11:20 AM on 11 Jun 2018 from Mr Mark Fuller.

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Address:Wilderness Farm Wilderness Lane Hever Kent TN8 7LP

Customer Details

Name:Mr Mark Fuller

Address:2 Ryewell Cottages, Ryewell Hill, Chiddingstone Hoath, Kent TN8 7BN

Comments Details

Commenter Type:Member of the Public

Stance:Customer objects to the Licensing Application Reasons for comment:

- Noise Disturbance

Comments:11:20 AM on 11 Jun 2018 I strongly object to this application. The noise levels coming from the last Neverworld Festival held on the 10th-12th August 2017 were tally unacceptable. We live on Ryewell Hill in Chiddingstone Hoath. The deep sounds and frequency coming from the bass were literally making our house and windows constantly vibrate. We could hear the music in our living room with the television on and even with all windows and doors closed. Again our sleep was disrupted owing to the noise even with all windows closed. We are not killjoys and people are entitled to enjoy themselves but not at the expense of others. To be forced to listen to music continually from 10.30am in the morning to 01.00am/02.00am the following morning for three days is not acceptable. We had received a leaflet through the post to advise that the festival was being held. The leaflet also explained the measures being taken to ensure residents would not hear the music. The leaflet quoted " You will not be able to hear the music from your house with a window open" The leaflet also advised us that the sound would be continually monitored during the event. Surely the point of monitoring the sound would be to turn it down if it exceeded the agreed limits. This did not happen. In this application the "Licensing Objectives" of prevention of public nuisance and crowd noise are not accurate and certainly not a true reflection of the noise levels last year.

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From: Kathryn Moore

Sent: 12 June 2018 10:59

Subject: 18/01654/LAPRE Neverworld / Lee Fest at Wilderness Farm licence application

Dear Licensing Authority,

I have recently been made aware of the planned Neverworld / Lee Festival at wilderness farm and would like to raise my objection to any amplified music being allowed on the basis of it being a public nuisance.

I am a neighbour to the farm and have found that previous levels of amplified music and fireworks from the previous events at the Wilderness farm to be very disruptive to the point where I have not been able to enjoy being in my home. I've needed to have all of the windows and doors closed (not very nice on a nice summers day / evening) in order to escape the noise. Following the noise nuisance from previous events I'm am now looking into options of going away to avoid the upset which it causes. This isn't fair as it will cost me money to do so and I should be able to enjoy living in my home in peace and quiet.

I am deeply concerned that this event will create significant public noise nuisance so request that any music that is allowed to be non-amplified or very restricted to not cause any disruption to neighbours and that numbers be kept small so as to avoid traffic disruption and nuisance on the roads. I would also like to request that no fireworks be permitted as this causes great upset to my animals and can only imagine how terrifying that must be for the local wildlife population.

Best regards,
Kathryn

Kathryn Moore
The Lodge, Hoath House
Chiddingstone Hoath
TN8 7DB

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From: Sandra Carney
Sent: 14 June 2018 09:28
Subject: Leefest 2018 Objections

Subject: Objections to Licensing Application 18/01654/LAPRE date of email: 14 June 2018

Application: Neverworld (Leppards Wilderness Farm, Hever TN8 7LP) Application Reference:
18/01654/LAPRE Application Type: Time Limited (02/08/2018-05-08-2018)

customer details:
Mrs Sandra Wadsworth
address: Cares Cross, Truggers Lane, Chiddingstone Hoath, Kent TN8 7BP

comment details:
Commenter type: Neighbor (our property adjoins Wilderness Farm festival site, our home is 400 metres from Leefest main stage)
Stance: customer objects to the Licensing Application

1. Public safety
2. Prevention of Public Nuisance
3. Prevention of Children from harm
4. Prevention of Crime and Disorder

Objection 1: Public safety:

Medical research confirms that high Db music noise damages human hearing, often inflicting permanent damage. This is an undisputed fact.

The noise levels sought by Neverworld/Leefest - measured as "2km from the Licensed Premises at levels up to 75dB" lasting a total of nearly 24 hours during the 3-day, 3 night rave, are dangerous to the health and safety of those living in our Truggers Lane/Hoath Corner neighborhood, only 400-500 meters from the Licensed Site. There are twenty households affected, including my home, which directly overlooks the Wilderness Farm festival site.

My hearing was seriously damaged by Leefest 2017. Since 12th August 2017, I have been suffering from tinnitus, caused directly by Leefest 2017 high Db noise. Tinnitus is a very debilitating condition (see web info). My NHS GP - Dr. Ravi Jumnoodoo, Warders Medical

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Centre, Penshurst, Kent, has confirmed this, and I am currently under his care. More Leefest noise in 2018 will further damage my hearing.

According to the Clean Neighborhoods and Environment Act, "A statutory nuisance is more than an annoyance or irritation. It is a disturbance that interferes significantly with your right to enjoy your home." Our homes on Truggers Lane/Hoath Corner have been on this site for over 500 years, timber-framed medieval buildings; we do not inhabit concrete bunkers.

Section 182 of the Licensing Act 2003: "to respect the rights of people living nearby to a peaceful night." With the hours granted by SDC to Leefest 2017, and again sought by Neverworld in its 2018 application, there is no peaceful night for Truggers Lane/Hoath Corner. The high Db noise and disruptive lights from the adjacent Wilderness Farm site continues from sundown until 4am the following morning, for three days and nights.

This denies our neighborhood the right to enjoy our homes. We are forced to suffer Leefest noise against our will, and without our consent.

Neverworld promoter Lee Denny said he chose the Wilderness Farm location by searching website Google Earth for an attractive venue. Google Earth maps clearly show the location of residences 500 meters from Wilderness Farm. Did he not consider this?

UK festival industry consultants themselves say that each festival promoter must decide his own priority: venue or volume? If the Leefest/Neverworld priority is venue (Wilderness Farm, adjacent to 30 homes) they must operate at very low noise levels. On the other hand if their priority is music volume, they should re-locate elsewhere.

I feel that the SDC priority should be its duty of trust to the residents under its care, insuring our health and safety. High Db music damages human hearing. Because of the irreparable damage to my own hearing directly caused by Leefest 2017, I personally object to any amplified music whatsoever during Leefest 2018. However, if SDC is considering approval of a Premises Licence, I would ask for the following conditions:

a) I urge SDC to severely curtail the Neverworld Licence application for high Db volume on the grounds of public safety.

b) limit the hours of music performance from 7pm to 11:30pm.

c) make it a condition of the Licence that Neverworld install a Noise Limiter. This is acoustic technology that cuts off electricity to commercial music amplifiers when they breach their prescribed limits. Noise Limiters are mandatory in most London Boroughs, and many UK District Councils. Noise Limiters are the most effective control for music noise levels, especially when there have been residential complaints. (website: www.dgmusic.co.uk/blog/2015/8/noise-limiters-and-restrictions) Noise Limiters can be programmed for both db levels and time limits. In 2016 and 2017, Leefest went over its noise limits and its time limits. Saying "just phone us, we'll fix the problem" is not a valid solution. In 2016, their complaints phone number was an recorded answer phone. In 2017, their complaints phone number connected with a young person who said, "we'll get to you soon. Give us your address and we'll send a monitor over." In 2018, Leefest promises they will stay within their limits, with yet another phone number for local residents to call. As a result of this history, A Noise Limiter should be mandatory.

d) airplane noise: in 2017, Leefest claimed that "Gatwick planes - coming over every 3 to 5 minutes -distorted the monitored noise levels and caused breaches of their music noise levels." I dispute this. In August 2017, the Gatwick planes WERE NOT overhead "every 3-5 minutes."

Where did they get this statistic? I live adjacent to Wilderness Farm. During the occasional busy time, planes now come overhead here perhaps every 20 minutes, and there are often intervals of HOURS between planes. Gatwick changed its approach flight paths in 2016, in response to a concerted community anti-noise campaign (Gatwick Obviously Not!).

As a condition of the Licence, Leefest should provide the council with official data from Gatwick Airport Authority; Gatwick keeps records of its incoming flights, and their paths over SE England. Leefest should obtain and present these Gatwick records and see how they correspond to the times of their own noise violations.

e) At the end of Leefest, SDC Environmental Health should compile a report on the noise levels of Leefest recorded at Truggers Lane/Hoath Corner. This report should be a public record, and accessible to all. A copy of the report should be presented to every one of the 20 households in the affected area. We need to know exactly what the noise levels are. High Db music levels damage human hearing. We have a right to know what is happening to us and to the children in our neighborhood.

d) If Neverworld/Leefest fails to comply with the conditions attached to its 2018 Premises License, they commit an offense under section 136 of the Licensing Act 2003. It is expected that SDC will take action to enforce the statutory penalties.

Objection 2: Public Nuisance

The Wilderness Farm festival site used by Neverworld is bisected by two public footpaths. Two very popular public footpaths cross the site, including the public footpath which connects Hoath Corner to Chiddingstone village (the footpath is, in total, about 2 miles, and well-used by families.).

In 2017, during the three days and three nights of Leefest, the organisers erected high deer-fence-type fencing to turn this public footpath into a narrow containment alley to restrict public access to their site. Kent Ramblers Association have lodged a complaint with SDC.

Wilderness Farm is in a designated Area of Outstanding Natural Beauty. AONBs purpose is to provide access to peace, quiet, and nature to the public. The CPRE lists this area as one of the most tranquil areas in West Kent. This is not the place to impose a festival/rave.

Another serious issue is rubbish: Leefest organisers say SDC gives them "seven to ten days" to clear up the site afterwards. Seven to ten days for the public - using the public footpaths on the site - to wade through festival rubbish (including broken bottles, plastic, discarded papers, discarded food, abandoned tents and blankets, etc. There is also the festival aftermath expected pollution (see web) of human urine, vomit, and feces - the normal fallout expected of five thousand people at an outdoor nightclub venue.

a) If SDC grants a Premises Licence to Leefest for this site, a condition should be made that the site is completely cleaned and cleared within 48 hours after the music stops. "Seven to ten days to clean up" is solely for the convenience of the festival organisers, and not for the good of the general public who walk the public footpaths on this site. The 48-hour limit should be monitored by Environmental Health, and at the deadline, if the area is still not cleaned, the penalties under the Licensing Act should be enforced.

Objection 3: Prevention of children from harm

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High Db festival music/noise damages children's hearing and can cause behavioral problems. (see web: children and festival noise).

For residents of Truggers Lane/Hoath Corner, we are only 500 metres from the main stage. There are two households with small children on Truggers Lane, and they are being adversely affected.

Another issue is the Wilderness Farm site itself - this is in an area where ticks are prevalent (herds of up to fifty deer - carriers of the ticks - roam this area). See web for tick-borne diseases. The main concern for children is an illness called tick paralysis (see web), and also for both children and adults, Lyme Disease (see web).

The national tick register map lists this area as "moderate to high levels of infestation." August is the main month for tick activity. Anyone spending hours on the site, camping for days, lying on the ground, etc. is at risk.

a) If SDC grants a Premises Licence, the Neverworld organisers should be required -perhaps via leaflet to each individual entering the site - about the tick infestation and risks of contracting tick paralysis for children, and Lyme disease for children and adults. A suitable medical advisor should be on site if there are problems.

Objection 4: Crime and disorder

This is a peaceful rural area. The Leefest website and social media encourage London ticket-buyers to come here because of "easy proximity" to London. Basically, importing metropolitan urban problems to a rural neighborhood. There are natural local concerns about the possibility of drug use, drug dealing, and general anti-social behavior.

The Criminal Justice and Public Order Act 1994 addresses many of these concerns dealing with raves and festivals.

Police can take action if the festival traffic blocks the roads (a series of small country lanes in this area), and if any of the festival participants trespass onto properties adjacent to Wilderness Farm.

There should not be any fireworks, due to local grazing animals.

Also, there could be road traffic accidents due to the wild deer in the area being panicked by festival noise and stampeding on to the roads.

Leefest complaints 2016: for the historical record: SDC and Leefest claim "there were no complaints against the Festival in 2016." I disagree with this statement. The correct statement should be "SDC received no complaints in the designated SDC written format." For indeed in 2016 complaints were made by local residents.

I, among others, made verbal objections to the Chiddingstone Parish Council, and to my SDC Councillor.

I telephoned the Leefest "complaints line" which only had an answer phone (at least 4 times), and left messages. Were these recorded messages of complaint not passed along to SDC by the Leefest organisers?

Only later, we learned that SDC only accepts written complaints and objections, not verbal ones.

I therefore submit my written objections to Leefest 2018 to SDC.

Thank you,

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Sandra Wadsworth
Cares Cross
Chiddingstone Hoath
Kent TN8 7BP

-----Original Message-----

From: Sally Carroll
Sent: 14 June 2018 11:37
Subject: Neverworld

Application Reference 18/01654/LAPRE

Dear Michael

Having been to the Neverworld meeting at Mark Beech on Wednesday 6th June, Lee & Alex made the new control noise management systems for the Neverworld festival to be so amazing & perfect as to give us no cause for any concerns !! In reality this just will not be the case. We are still deeply inconvenienced by all of the background noises & thumping music ,which spoils our otherwise peaceful area all through the 3 days & nights .

Chiddingstone ,Hever & Mark Beech areas are just NOT the location for THIS festival or ANY other festivals.

So we most strongly object.

Yours sincerely
Richard & Sally Carroll

From: publicaccess@sevenoaks.gov.uk [mailto:publicaccess@sevenoaks.gov.uk]

Sent: 14 June 2018 15:15

Subject: Comments for Licensing Application 18/01654/LAPRE

Licensing Application comments have been made. A summary of the comments is provided below.

Comments were submitted at 3:15 PM on 14 Jun 2018 from Mrs Kate Campbell-Johnston.
Address:Wilderness Farm Wilderness Lane Hever Kent TN8 7LP

Customer Details

Name:Mrs Kate Campbell-Johnston

Address:Truggers Oast, Truggers Lane, Chiddingstone Hoath, Kent TN8 7BP

Comments Details

Commenter Type:Neighbour

Stance:Customer objects to the Licensing Application Reasons for comment:

- Crime Objections
- Noise Disturbance
- Protection of Children from Harm

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Comments: 3:15 PM on 14 Jun 2018 Crime Objection. The area is home to many protected species including barn owls and osprey. The countryside act of 1981 states that it is a crime to intentionally or recklessly disturb any nesting wild bird listed on Schedule 1. The influx of 5000 people and amplified music can be nothing but a major disturbance and indeed it kills our protected species. The proposed location is in an Area of Outstanding Natural Beauty and under the Countryside and Rights of Way Act 2000 AONBs are afforded the same protection as National Parks. It is the duty of the local authority to ensure that the beauty is conserved and enhanced. Has the licencing committee consulted with the High Weald AONB to ensure that the necessary surveys have been undertaken to understand the effect of the festival on numerous protected species?

Protection of children from harm -despite keeping his bedroom window closed last year my 3 year old son was woken on several occasions. I worry that if the weather is warmer this year is warmer I'll have to open his window and then he'll have no sleep. This is harmful to his health Noise Disturbance. My house is less than 500 metres from the main stage and I have livestock in the neighbouring fields. In previous years my pigs (which are pets) were distraught and my dog spent 4 days whimpering. The noise is clearly audible in the house and is loud enough to prevent sleep. Last year limits were breached on more than one occasion and communication (calls and emails) went unanswered. It is entirely unreasonable for local residents to have 4 days without sleep but that is the result.

Michael Moss

From: Michael Moss
Sent: 21 June 2018 17:32
To: Michael Moss
Subject: Resident in Support

From: publicaccess@sevenoaks.gov.uk [<mailto:publicaccess@sevenoaks.gov.uk>]
Sent: 14 June 2018 11:26
Subject: Comments for Licensing Application 18/01654/LAPRE

Licensing Application comments have been made. A summary of the comments is provided below.

Comments were submitted at 11:26 AM on 14 Jun 2018 from Mrs Penelope Harris.

Application Summary

Address: Wilderness Farm Wilderness Lane Hever Kent TN8 7LP
Proposal: Premises Licence
Case Officer: Michael Moss
[Click for further information](#)

Customer Details

Name: Mrs Penelope Harris
Email: pennyoakenden@hotmail.com
Address: Oakenden Farmhouse, Oakenden Lane, Chiddingstone
 Hoath Edenbridge, Kent TN8 7DE

Comments Details

Commenter Type: Member of the Public
Stance: Customer made comments in support of the Licensing Application
Reasons for comment: - No Objection
 - Supporter of Licence Application/Holder
Comments: 11:26 AM on 14 Jun 2018 I am a local, born in Chiddingstone Hoath, close enough to the Festival site to get free tickets, and am in my mid sixties. I have attended the past two festivals and apart from a short time of heavy bass notes after midnight have not suffered any discomfort from this festival. I attended the local meeting in Mark Beech recently and left totally reassured by the Festival Organisers that any problems they may have had in the past would not be repeated this year, indeed stringent strategies have been put in place to control the noise and work with the residents of the community. I feel this Festival could be a great asset to the community if links were forged across the diverse

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sections of the Parish, indeed the organisers were keen to say that they have been get involved in supporting local schools and businesses.

For three days once a year wildlife would easily adapt and any swallows with chicks will be on their second lot anyway.

Compared to the dreadful disruption and pollution (noise and other) of having to endure low flying aircraft overhead for the past fifteen years this Festival is very insignificant.

I heartily endorse Leefest as a family friendly fun experience which ALL locals should try to experience.

Representation against the application for a Time-Limited Licence by Phizzwizards Ltd

NeverWorld Festival, Wilderness Farm, Hever

1.0 My name is Sharon Bamborough and I am the Head of the Licensing Partnership of which Sevenoaks is a partner, making this representation against the application for a time-limited premises licence by Phizzwizards Ltd.

1.1 The basis of my representation is because of the potential that this application could have a negative impact on the licensing objectives of :-

- Prevention of public nuisance

2.0 The Application

2.1 The application is for the provision of **Plays, Films, Boxing & Wrestling, Live Music, Recorded Music, Performances of Dance, Entertainment Similar to Music/Dance, late night refreshments & Supply of Alcohol**

All of these regulated activities and or entertainment to take place between 2nd to 5th August 2018.

2.2 The accommodation number permitted would be for up to 4,999 at any one time.

Live Music is up to **2am** Thursday, Friday and Saturday nights

Recorded music is up to **2am** (and in one location , up to **6am**) on the same nights

Sale of alcohol is up to **2am** on the same nights

The opening hours are 24 hours a day each day of the festival.

3.0 Home Office Guidance

3.1 The most recent edition of the Guidance to the Licensing Act 2003 April 2018 issued under S182 of the Act sets out in paragraph PARA that applicants are expected to have regard to the statement of licensing policy for the area.

3.2 Applicants are, in particular expected to obtain sufficient information to enable them to demonstrate, when setting out the steps they propose to take to promote the licensing objectives, that they understand:-

The layout of the local area and physical environment including crime and disorder hotspots, proximity to residential areas and proximity to areas where children may congregate;

Any risk posed to the local area by the applicants' proposed licensable activities; and

Any local initiatives (for example local crime reduction initiatives or voluntary schemes including local taxi-marshalling schemes, street pastors and other schemes) which may help to mitigate potential risks.

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4.0 **Sevenoaks Licensing Policy**

4.1 The Sevenoaks statement of licensing policy does not have a standardised / core hours approach, and each case should be judged on its own merits

4.2 Paragraph 3.3 of the statement of licensing policy is relevant:

The Licensing Authority recognises the need to promote and encourage live and recorded music, dancing, theatre and other forms of entertainment for the wider cultural benefit of communities generally. The potential for limited disturbance in neighbourhoods will be carefully balanced with the wider benefits

5.0 **Previous history**

5.1 The event site has been used in the preceding two years for this festival, previously operated on a smaller scale, known as Leefest. The hours applied for were granted last year by Licensing Sub committee, although a robust opposition was not submitted to the proposed hours, which may have been due to circumstances which occurred within the Licensing Team (the sudden and tragic loss of the previous Licensing Partnership Manager in May 2017).

5.2 There were numerous complaints about noise from music and general 'partying' of customers and/or staff throughout the night last year. It is also understood that security was lax and noise limits were exceeded.

5.3 The applicant is seeking the same hours, but hope by moving the music to one single tented location within the site they should not cause disturbance playing music to a capacity of several hundred to 6am in the morning. The main stage music finishes at 23:00 and other recorded music is planned to go on until 2am from other locations on the site.

6.0 **Licensing Objectives**

6.1 **Prevention of Public Nuisance** - The potential for nuisance varies according to the nature of the premises or event. The Authority will interpret nuisance in its widest sense, and takes it to include such issues as noise (from patrons and music, both inside and outside the premises), light, odour, litter, human waste (such as vomit and urine), fly-posting and anti-social behaviour.

6.2 Noise nuisance is a common problem. It can be particularly intrusive during the day and at night when ambient noise levels are lower and residents are trying to sleep. Therefore it is important that applicants can demonstrate how they will effectively manage such issues as:

- the exit and dispersal of their patrons;
- loud noise from amplified music on site;
- patrons returning to cars parked in surrounding areas;
- general noise of people arriving and leaving the event site..

7.0 **Summary**

The application is for a time-limited event but due to the history of noise problems from this site when used for festivals, the hours applied for are not suitable in such close proximity to residents.

The Licensing Authority, as a responsible Authority, makes representation against the hours sought for the activities on the grounds of prevention of public nuisance.

Comparison to other festivals (far and wide) show that these hours are **not** usual (and in fact are rare) and there is no justification for granting such hours again in light of previous issues caused.

Should the licensing sub-committee be minded to grant the application we would ask that the applicant address the concerns raised by drastically reducing the hours applied for or that the Sub-Committee grant reduced hours than those sought.

The Licensing Authority hopes to submit further information regarding hours permitted on similar sized festivals throughout the country for comparative purposes, and may further suggest suitable licence conditions which would alleviate their concerns

Sharon Bamborough

Head of the Licensing Partnership

Sevenoaks District Council

13 June 2018

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